

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 1/10/2018

Dale Hoover, Chairman

Chester Horst, Vice Chairman

John Harrell, Supervisor

Meeting No. 1 of 2018

Donald Umberger, Twp. Manager

Ben Sutcliffe, Police Department

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, Chester Horst, John Harrell, Donald Umberger, Jeanette Henning, Jim Caldwell of Rettew Engineering, Claudia Shank Solicitor for Garman Builders, Chief Sutcliffe, Ed Kreider, Ed Fogelsanger and others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of December 2017

Motion to approve the minutes of the Board of Supervisors Meeting for December (after making a minor correction) made by Supervisor Horst; second by Supervisor Harrell; motion passed 3-0.

Treasurers' Report- Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Horst; second by Supervisor Hoover; motion passed 3-0.

Engineers' Report

Jim Caldwell asked Supervisors to make a motion that would allow him to start the adoption process for the Township's 537 plan, which has a deadline of the end of March 2018. The process would include publishing a notice giving 30 days for any public comments along with communications with SAT's Planning Commission and the Lebanon County Planning Department.

Managers' Report

Township Manager, Donald Umberger gave Supervisors a list of 2018 Road Projects with the Supervisors giving Donald the authority to start the bidding process. Donald updated Supervisors on the Parochial School request for consideration. Supervisor Hoover recused himself on this decision. The party who initially requested consideration has asked that the Supervisors hold off on making a decision on whether to allow a change of permitted use at tonight's meeting. Donald presented Supervisors with an idea to illuminate the township's sign and a plan to make some landscaping improvements to township property site. Jeanette Henning reported that the date for the township's 2017 auditor which will be done by Kelly Miller, CPA of Garcia, Garman & Shea will take place January 25th at the township offices. Manger Donald Umberger told Supervisors that SAT has renewed the agreement with Annville Township on their drop-off site.

Donald and Supervisor Hoover will meet with Jesse Suders on Thursday, January 18th concerning future township development. Donald also reported that SAT's insurance premiums for workers compensation and liability insurance for 2018 has decreased. He also presented the 2015-2016 audit for the Liquid Fuels completed by the Pennsylvania Department of the Auditor General office.

ACTION ITEMS

Motion by Supervisor Hoover to grant an extension of time until May 7, 2018, to Garman Builders at Mayapple LLC for Phase 1 of the Townes at Mayapple Woods to record the Final Subdivision & Land Development Plan (attached); second by Supervisor Horst. Motion passed 3-0.

Motion by Supervisor Hoover to grant an extension of time until May 7, 2018, to GarDel, LLC for The Meadows at Bachman Run - Phase 3 to record the Final Subdivision & Land Development Plan (attached); seconded by Supervisor Harrell. Motion passed 3-0.

Motion by Supervisor Harrell to authorize Jim Caldwell of Rettew to contact Township Solicitor Josele Cleary, SAT Planning Commission and Lebanon County Planning Department to begin the process of adopting the Township's proposed 537 Plan; second by Supervisor Hoover. Motion passed 3-0.

Citizens/Public Comments- PA House of Representatives, Frank Ryan gave an update on MS-4 regulations along with an update on the pipeline challenges that West Cornwall Township is experiencing. He went on to offer his assistance in helping the Township with any challenges that might be of concern.

Police Department- Chief Sutcliffe

Police Report for December 2017 and Year End Report which is attached. The Chief went on to report on the status of the new township police vehicle which should be ready by January's end.

Adjournment

Noting the conclusion of current business, Supervisor Horst moved; second by Supervisor Harrell a motion to pay bills and adjourn. Motion passed 3-0.

Respectfully Submitted:

Donald Umberger, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors