

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 7/13/2022

Dale Hoover, Chairman

Donald Umberger, Twp. Consultant

John Harrell, Vice Chairman

Jeanette Henning, Twp. Manager

Garry Rhine, Supervisor

Ben Sutcliffe, Police Department

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Donald Umberger, Jeanette Henning, Chief Sutcliffe, Josele Cleary of Morgan, Hallgren, Crosswell & Kane, P.C., Jim Caldwell and Allison Garner of Rettew Engineering, Ed Kreider, Ed Fogelsanger-SAT GLRA Representative, Gordon Sheetz, Stephanie Butler of the SAT Planning Department. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of June 8th, 2022- Motion to approve the minutes of the Board of Supervisors Meeting for June (after a typo is corrected) was made by Supervisor Harrell; second by Supervisor Hoover. Motion passed 3-0.

Treasurer's Report-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; second by Supervisor Hoover. Motion passed 3-0.

Citizens/Public Comments- Pat Krebs, Past President LVBC & Retired PA House Member thanked Supervisors for their continued support in working with LVBC in responding to the safety of bicyclists' who travel on SAT roads.

Engineer's Report- Jim Caldwell of Rettew Engineering informed Supervisors of the routine activity for the month which included: Reviewing of the DHLPlan continues. MS-4 work included the reviewing of BMP Inspections and Outfall Inspections. Pipe work included in the 2022 Road Project will begin next week and with paving to follow. The Updated Traffic Signal Maintenance Agreement which allows changes to be made to the traffic light at Killinger Road and Route #422 is prepared and ready for signatures. This agreement required Adopting a Resolution which Allison Garner of Rettew has prepared. Plans for the drainage issues on Brandt Road will be presented to Supervisors to choose which method to use along with the cost options. The permits for this project which are issued by DEP takes at least four (4) to six (6) months to acquire. The 2022 Road Paving Project is scheduled to begin the week of July 18th. A Pre-construction meeting for Wynfield, Phase 1A will be held the week of July the 18th.

Manager's Report- Township Consultant Donald Umberger and Manager, Jeanette Henning informed Supervisors of the following: Chris McGraff of DHL thanked the Supervisors for their patience with DHL's plans and reported that he is hopeful that the plans will be ready for the August meeting. Gordy Sheetz asked Supervisors to approve the maintaining of "Share the Road" bicycle signage which will be placed on Killinger Road.

Township Solicitor Josele Cleary has prepared the proper documents for submission to Lebanon County Planning Department and South Annville Township Planning Department for enacting a text amendment to the Zoning Ordinance to establish a Guest Home for the Hershey Medical Center (or any hospital located within ten miles of the facility) in the Commercial District, for patients and guests. The plans for the Land Development Plans for the Dwayne Copenhaver project have been reviewed by LCPD and the SAT Planning Department with recommendations from both to approve the plans. Chad Smith of Steckbeck Engineering presented the Board with Preliminary Plans for the Wynfield Development and requested that the Board approve the plans. Township Consultant, Donald Umberger and Mr. Sheetz expressed some concern about the intersection of Mt. Pleasant Road and Reigerts Lane. Further discussions for the site visibility at the intersection will be addressed moving forward. Allison Garner of Rettew Engineering will map out the site distance for the above-mentioned intersection to determine what can be done. A request to build an accessory dwelling before building the house on a property located on Bachman Road has been entered. This property is located within a flood plain. Further investigation will be needed before this request can be considered. The 2022 County Convention will be held Thursday, October 6th. The painting and flooring of the Community Building has been completed. Mr. Umberger asked Supervisors if they would approve new lighting for the Community Building which would include switching to LED lights with an estimated of \$2500.00

ACTION ITEMS

Motion by Supervisor Hoover to Approve Resolution #7-13-22 Authorizing the Secretary of SAT be authorized and directed to submit the Traffic Signal Maintenance Agreement, to submit future modifications to the Traffic Signal Maintenance Agreement, and to submit future Applications for Traffic Signal Approval either in writing or via electronic signature, to the Department of Transportation and to sign the agreement on behalf of SAT.; second by Supervisor Harrell. Motion passed 3-0.

Motion by Supervisor Harrell to Present to Lebanon County Planning Department and South Annville Township Planning Department a Proposed Change to the Zoning Ordinance to allow establishment of a Guest Home for the Hershey Medical Center (or any hospital located within ten miles of facility) located in the Commercial District, patients and guests.; second by Supervisor Rhine. Motion passed 3-0.

Motion by Supervisor Hoover to Approve the Land Development Plans for the Dwayne Copenhaver Project as presented; second by Supervisor Rhine. Motion passed 3-0.

Motion by Supervisor Harrell to Approve the Preliminary Plans for the Wynfield Development subject to Josele Cleary, Solicitor and Jim Caldwell, Engineer's review of previously presented Conditional Use items.; second by Supervisor Rhine. Motion passed 3-0.

ACTION ITEMS continued

Motion by Supervisor Hoover to Replace the current lights in the Community Building to LED lights.; second by Supervisor Harrell. Motion passed 3-0.

By censuses the Supervisors will review the plan for the number of Bicycle Road signs on Killinger Road before committing to future maintenance of the signs.

Police Department– Chief Sutcliffe

Police report for June 2022.

Adjournment

Noting the conclusion of current business, Supervisor Hoover moved; second by Supervisor Rhine a motion to pay bills and adjourn. His motion included moving into an Executive Session to discuss ongoing litigation issues. With no return to Open Session. Motion passed 3-0.

Respectfully Submitted:

Donald Umberger, Township Consultant
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors