

**South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike Lebanon, PA 17042**

Minutes 12/14/2016

Meeting No. 12 of 2016

Minutes of December 2016

The regular monthly meeting of the South Annville Township Board of Supervisors was held in the Community Building at 7:00 PM. Chairman Dale Hoover presided. Present were Dale Hoover, Chester Horst, John Harrell, Donald Umberger, Jeanette Henning, Martin Peak, Chief Ben Sutcliffe, Ed Kreider, Ed Fogelsanger, Stephanie Butler and others.

The Meeting opened with a pledge to the Flag and a moment of silence.

John Harrell moved and Chester Horst seconded a motion to approve the Secretary's report. Motion passed 3-0.

Chester Horst moved and Dale Hoover seconded a motion to accept the Treasurer's report. Motion passed 3-0.

Mike Garman of Garman Builders agreed to plow all of Lancaster Street in both Phase 1 and Phase 2 and had signs erected prohibiting construction equipment in Phase 1. With these adjustments the Supervisors agreed to accept dedication of streets in Phase 1 of Bachman Run. Dale Hoover moved and Chester Horst seconded. Motion passed 3-0.

The Supervisors had a hearing on an ordinance to adopt the PA Township Health Insurance Cooperative Trust. This will allow South Annville Township to join the Insurance Cooperative Trust. This trust will serve as the South Annville Police Officers health insurance provider. Chester Horst moved and Dale Hoover seconded a motion to adopt the ordinance. Motion passed 3-0.

The annual budget was addressed by the Supervisors. The General Fund is supported primarily by a 1 mil real estate tax, 1/2 or 1% Earned Income Tax, 1/2 of 1% Realty Transfer Tax as well as fines, permits and other charges. The largest expenses are roads, police, insurance and administration. General Fund income is projected at \$833,942.00 with expenses projected at \$796,187.00. Liquid Fuels Fund income is projected at \$147,196.32 with \$146,151.00 being expended on roads and an ending balance of \$1,045.32. The Offsite Development Fund projects income of \$62,456.00 no expenses and an ending balance of \$153,866.15. John Harrell moved and Chester Horst seconded a motion to approve the 2017 budget. Motion passed 3-0.

Supervisors discussed possible candidates for the Zoning Hearing Board and have chosen Garry Rhine as a candidate to fill the vacant spot with Omar Zook as a candidate for an alternate. Appointments will be made at the Organizational Meeting in January 2017.

Martin Peak of Rettew Associates reported that the MS-4 waiver that was submitted to DEP is in the preliminary evaluation stage. He also said that the Palm City Trailer Park Sewer letter of Agreement is completed and John Vanderhoff will be given an opportunity to review the letter. The Secretary questioned whether two other plots of nearby land should be included in the Palm City Sewer Plan.

Martin Peak also reported that the Williams Pipeline draft agreement is ready to be sent to Williams for their review.

Donald Umberger reported to the Supervisors that a letter was sent by Kim Spang of the County Zoning Office to the owners of 176 Vally View Lane, demanding that they disconnect the water, sewer, electric lines and handicap ramp going to the motor home by January 8, 2017. Donald informed the Supervisors of a sewer bill delinquency and asked that he be given the permission to pursue legal action in order to get this delinquency resolved. The Township Authority received a letter from the DEP demanding an explanation as to why there were two overflows at the pumping station located at Reigerts Lane and one overflow at the pumping station located at Quittie Park. Donald has forwarded this letter to Jeff Steckbeck the Sewer Authority Engineer and Mr. Steckbeck will have the operator respond to the DEP's inquiry. The Secretary/Treasurer asked Supervisors to consider appointing Bryan Hoffman to the Tax Collection Committee. Donald Umberger also let the Supervisors know that he received information on the Governor signing a tax credit for volunteer Firefighters and EMS providers in which the State Fire Commissioner will set the guidelines. Donald asked that the Supervisors consider purchasing a color printer and a sign for the Township Office. The Supervisors approved the purchase of printer and will submit to Jeanette suggestions for sign content.

Donald Umberger told Supervisors that a representative from the DEP suggested that he contact Tyler Martin of Wilson Consulting to consult with him on getting a permit to make repairs to the Killinger Road Bridge. Tyler estimated that his services could be as much as \$5,450.00. Martin Peak of Rettew was asked to leave the meeting so that there would be no conflict of interest if South Annville Township needs Rettew's services later on for the bridge repair project. Don also is going to contact North Londonderry Township about possibly sharing bridge repair costs. Dale Hoover moved to use Wilson Consulting to prepare permit application and John Harrell seconded. Motion passed 3-0.

Jeanette Henning gave an update on delinquent sewer pumpers in which originally 36 Township home owners had not complied by the due date of November 7th. The Township Solicitor, Josel Cleary sent out letters to delinquent pumpers notifying them that they have 30 days to comply

with the Sewer Management Ordinance. Out of those who were notified there are 23 home owners that still have not complied with the notice. She also reported that VALIC (the Variable Annuity Life Insurance Company) will discontinue new sales to participants of IncomeLock Plus effective on or about January 1, 2017.

Stephanie Butler from the South Annville Planning Commission gave an update on the John Horning subdivision plans to build a heifer barn. The South Annville Planning Commission has approved these with the stipulation that the County Planning Department approves. Chester Horst motioned and John Harrell seconded the motion to accept the plans. Motion passed 3-0.

There were no public comments.

Chief Sutcliffe gave his Police Report.

Chester Horst moved and Dale Hoover seconded a motion to pay bills and adjourn. Motion passed 3-0.