

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 2/14/2024

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Heather Mesko, Chief Sutcliffe, Allison Garner of Rettew Engineering, Gordy Sheetz and Jordan Good of the SAT Planning Commission, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of January 10, 2024- Motion to approve the minutes of the Board of Supervisors Meeting for January was made by Supervisor Harrell; seconded by Supervisor Rhine. Motion carried unanimously.

Treasurer's Report-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; seconded by Supervisor Hoover. Motion carried unanimously.

Citizens/Public Comments- Ed Fogelsanger, SAT GLRA Representative, reported on the 2024 Lebanon County Tire Collection which will be held on Wednesday, May 1 from 8am to 4pm at the Lebanon Expo Center. Pre-registration and more information will be placed on the Township's website.

Engineer's Report- Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: The DHL revised as-built plan for Killinger Road requires some minor changes. Reviewing plans for the Southgate Development continues. Ms. Garner will prepare drafts for the bidding specification on the pipe and easements for the Brandt Road Culvert project. Ms. Garner will also get the bidding process started for the 2024 Road Line Painting Project.

Manager's Report- Township Manager, Jeanette Henning informed Supervisors of the following: The BETA/Hershey Project Revised Plans Submission discussion was tabled until the March 13th meeting. The Conditional Use Hearing for Garman Legacy LLC. (Candler's Pointe's Findings of Facts needs a decision. Brandon Williams of Garman Builders updated the Board on both Wynfield Phase 1B Plans and the Wynfield-4 Lot Subdivision Plans. The Royal Road Subdivision Storm Water Management Agreement and Declaration of Easement Agreement are ready for approval. Township Assistant Manager, Heather Mesko informed the board that the 2024 Road Project will consist of line painting and reimbursing North Cornwall Township for the paving of a portion of Reist Road (approx. 968 feet). Patrick Brewer Carpentry has submitted an estimate to construct a vestibule in the Township Offices.

ACTION ITEMS

Motion by Supervisor Harrell to Approve Decision #01-2024 Application for Conditional Use Hearing Approval pursuant to section 1425 of the Zoning Ordinance for Garman Legacy LLC. (Candler's Pointe).; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Rhine to Approve the Royal Road Subdivision Storm Water Management and Declaration of Easement Agreements.; seconded by Supervisor Hoover. Motion carried unanimously.

Motion by Supervisor Hoover to Approve Starting the Bidding Process for the 2024 Line Painting with an approximate cost of \$172,000.; seconded by Supervisor Harrell. Motion carried unanimously.

Motion by Supervisor Harrell to Approve Reimbursement to North Cornwall Township for Paving South Annville's portion of Reist Road with an approximate cost of \$20,000 to \$25,000.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Rhine to Accept Brewer Carpentry's Estimate for \$12,250 to Construct a Vestibule in the Township Offices., seconded by Supervisor Hoover. Motion carried unanimously.

Police Department- Chief Sutcliffe

Police report for January 2024.

Adjournment

Noting the conclusion of current business, Supervisor Harrell moved; seconded by Supervisor Rhine a motion to pay bills and adjourn.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors