

**South Annville Township, Lebanon County, Authority  
Board Meeting  
1036 Horseshoe Pike  
Lebanon, PA 17042**

**Minutes 7/03/2024**

Patrick Brewer, Chairman

David Greely, Member

Paul Baker, Vice Chairman

James Graves, Secretary

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The meeting was called to order by Chairman Brewer at 6:30 P.M. Present were Patrick Brewer, Jim Graves, David Greely, Fred and Bradley Weaver of Weaver Accounting, Paul Lutzkanin of Steckbeck Engineering, Jeanette Henning of South Annville Township and others. Vice Chairman Paul Baker and Attorney Eric Gibson of the Law Offices of Anthony J. Fitzgibbons were excused.

**Minutes of May 1, 2024-** Having received no additions or corrections, Member Greely moved to approve the minutes of the South Annville Township, Lebanon County, Authority meeting for May 1, 2024, as written; seconded by Secretary Graves. Motion carried unanimously.

**Bookkeeper's Report-**Authority Bookkeeper Fred Weaver presented the financial reports for acceptance which included the following: An explanation of the invoices paid and pending, revenues received, bookkeeper's report fund totals /financial report, tapping fees report. Motion to accept the Bookkeeper's Report as submitted was made by Secretary Graves; seconded by Member Greely. Motion carried unanimously.

**Citizens/Public Comments-** None.

**Prior Business Items-** Now that the well for the Rte. 422 pumping station is in place, work can continue on upgrades to include a work sink and a pressure tank. The water connection for the 328 Reigerts Lane pumping station is complete. The agreement consigning MFS' CoLA treatment EDUs to SATA is complete. The 333 Quittie Park Drive property connection issue is resolved.

**Engineer's Report-** Paul Lutzkanin of Steckbeck Engineering presented the operational status of the SATA pumping stations which are running well with minor monthly maintenance performed. The Carmany Place Apartments sewer project is currently under construction. The Candler's Pointe sewer project was approved in May and construction is now underway. Southgate's sewer design was approved last month. No comments were received from DEP on The Chapter 94 Report.

**Attorney's Report-** Eric Gibson of the Law Offices of Anthony J. Fitzgibbons was excused, Chairman Brewer presented his report to the Board. Attorney Gibson continues to work with Kristen Yeagley on accounts that are delinquent. The accounts that are delinquent (at least 3 quarters or more) will continue to get a 30-day letter which notifies the account holder that their water will be shut off and/or a lien will be placed. Attorney Gibson will use Ms. Yeagley's SATA Summary Report which includes a list of outstanding quarterly sewer invoices according to CoLA as of June 1, 2024, to send the letters. Attorney Gibson's report informed the Board that the 30-day letters still prove to be successful in collecting arrears payments.

**Items for Consideration-** The vote on EDU recycling Options 1 or 2 as described by SATA engineer, Jeff Steckbeck was tabled until the next meeting. Discussion on reducing the quarterly sewer rate from \$196.00 per EDU to \$190.00 per EDU was favorable.

**ACTION ITEMS**

Motion by Member Greely to Approve the hiring of Patrick Brewer Carpentry Incorporated to install a work sink, pressure tank and all necessary supporting mechanical and electrical items at the Route 422 pump station on a time and materials basis.; seconded by Secretary Graves. Chairman Patrick Brewer abstained. Motion carried.

Motion by Secretary Graves to Reduce the SATA quarterly sewer billing rate to be effective as of September 1, 2024, from \$196.00 per EDU to \$190.00 per EDU and Authorize SATA Solicitor, Anthony J. Fitzgibbons to draft a Resolution.; seconded by Member Greely. Motion carried unanimously.

**Adjournment**

Noting the conclusion of current business, Chairman Brewer called for a motion to pay bills and adjourn. Secretary Graves moved; seconded by Member Greely. Motion carried unanimously.

Respectfully Submitted:

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James Graves, Secretary-SATA

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Patrick Brewer, Chairman-SATA