

**South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042**

Minutes 12/13/2023

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Heather Mesko, Chief Sutcliffe, Allison Garner of Rettew Engineering, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of November 08, 2023- Motion to approve the minutes of the Board of Supervisors Meeting for November was made by Supervisor Harrell; seconded by Supervisor Rhine. Motion passed 3-0.

Treasurer's Report-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; seconded by Supervisor Harrell. Motion passed 3-0.

Citizens/Public Comments- No Public Comments.

Engineer's Report- Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: DHL has submitted an As Built Plan for the Killinger Road Project along with the 18th month maintenance guarantee for the road work within the right of way. Rettew Engineering has received the Conditional Use Plan to review for the Candler's Pointe Project. A meeting between SAT staff and applicant will be held Monday, December 18, 2023, to discuss possible conditions. Reviewed agreements for the Carmany Place. A draft of the construction plans and technical specification will be ready to submit with the bidding process for the purchase of the pipe for the Brandt Road Project. Which will be scheduled after the 2023-2024 school year is complete.

Manager's Report- Township Manager, Jeanette Henning informed Supervisors of the following: The 2024 budget is ready for approval. The Organizational Meeting for 2024 will be held, Tuesday, January 2, 2024, because Monday, January 1, 2024, is a legal holiday. The Mayapple Development Phase 1 Maintenance Bond has been reviewed by Rettew Engineering and is ready for Board to approve reducing their letter of credit for Phase 1. The Southgate Sewer Planning Module is ready for Board approval. The Conditional Use Hearing for Garmany Legacy – Candler's Pointe is scheduled for the January 10th BOS meeting.

ACTION ITEMS

Motion by Supervisor Harrell to Approve the 2024 Township's Budget.; seconded by Supervisor Rhine. Motion passed 3-0.

Motion by Supervisor Hoover to Reduce the Mayapple Development- Phase 1 Maintenance Bond by 15%.; seconded by Supervisor Harrell. Motion passed 3-0.

Motion by Supervisor Hoover to Approve the Southgate Development Sewer Planning Module by Resolution #120823.; seconded by Supervisor Harrell. Motion passed 3-0.

Police Department- Chief Sutcliffe

Police report for November 2024.

Adjournment

Noting the conclusion of current business, Supervisor Rhine moved; seconded by Supervisor Harrell a motion to pay bills and adjourn. Motion passed 3-0.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors