

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 6/14/2023

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Chief Sutcliffe, Jim Caldwell and Allison Garner of Rettew Engineering, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative, Gordon Sheetz and Stephanie Butler of South Annville Planning Commission. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of May 10, 2023- Motion to approve the minutes of the Board of Supervisors Meeting for May was made by Supervisor Harrell; second by Supervisor Rhine. Motion passed 3-0.

Treasurer's Report-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; second by Supervisor Hoover. Motion passed 3-0.

Citizens/Public Comments- Resident Stephanie Butler (SAT PC), was approached more than once with questions about placing a fence around the open quarry that sits along #422. Supervisor Hoover stated that he had spoken with the owner of the property with some of the same concerns and assured Ms. Butler that there was some discussion about filling it in and getting DEP permits. Supervisor Hoover added that he understands that fencing the quarry in could be an expensive project but not a requirement of SAT Zoning.

Engineer's Report- Jim Caldwell and Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: Ms. Garner told the Supervisor that the DHL/Northpoint/ Killinger Road coordination efforts about the pipe going under Killinger Road have been resolved. Construction observations for both properties continue. A letter for the Conditional Use for Carmany Place tract has been drafted for the Planning Commission Meeting which will be held July 5th, which Ms. Garner will attend. Reviewing of the Preliminary Plans for the Southgate Project continues. The Brandt Road Culvert Replacement Permit should be submitted by the end of June. A Pre-Construction meeting with Pennsy Supply for the 2023 Road Project will be scheduled for the near future.

Managers' Report- Township Manager, Jeanette Henning informed Supervisors of the following: Dr. Krista Antonis, Superintendent, Annville-Cleona School District introduced Danielle Heisler who is the Assistant to the Superintendent and also the Safety and Security Coordinator. Dr. Antonis asked the Board to approve the annual agreement which allows the

SAT Police Department to occupy a satellite office once a week during the school year and patrol at sporting events. Also, Dr. Antonis gave an overview of the projects that are planned for the Secondary School that was presented to the A/C School Board at their May meeting, with the School Board's officially approved this project which has an anticipated completion date of December 2024. Lastly, Dr. Antonis presented an update on the anticipated traffic patterns at the school. Steven Spalt, Director of Land Acquisitions for Charter Homes & Neighborhoods thanked the Board for considering continued conversations for changing the zoning for the proposed project site, currently zoned Industrial/Manufacturing to allow for Residential use. Patrick Brewer, Chairman of SATA gave a brief update on the Authority's capacity and happenings, which included the removal of the ready to serve charge for the Township. The 2023 Audit Proposal from Garcia, Garman and Shea is ready for approval, the proposed amount is \$6,500.00. The 2023-2024 Maintenance Agreement for the Route #422 and Route #322 traffic signals is ready for approval, the proposed amount is \$775.00. The Conditional Use Hearing for Carmany Place will be held at the next BOS Meeting, July 12th. Annville Free Library has sent a letter of thanks for our 2023 donation. The office staff has begun exploring different grant opportunities. Crossing guard, Dane Wolfe has been recognized by an 8th grade student, Hank Pacewicz, for the "Give Credit Where Credit is Due" for his being so nice in the mornings and Mr. Pacewicz stated that "It was a good way to start off the morning".

ACTION ITEMS

Motion by Supervisor Harrell to Approve the 2023 Audit Proposal submitted by Garcia, Garman and Shea Accounting.; second by Supervisor Rhine. Motion passed 3-0.

Motion by Supervisor Hoover to Accept CM High's 2023-2024 Maintenance Agreement. ; second by Supervisor Rhine. Motion passed 3-0.

Police Department– Chief Sutcliffe

Police report for May 2023.

By consensus the Board of Supervisors agreed to renew the annual agreement for Police with the A/C Secondary School. The Board also were not in favor of changing Zoning in the Industrial/Commercial area.

Adjournment

Noting the conclusion of current business, Supervisor Harrell moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. Motion passed 3-0.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors