

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 9/13/2023

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Heather Mesko, Chief Sutcliffe, Jim Caldwell and Allison Garner of Rettew Engineering, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative, Gordon Sheetz of South Annville Planning Commission. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of August 9, 2023- Motion to approve the minutes of the Board of Supervisors Meeting for August was made by Supervisor Harrell; second by Supervisor Rhine. Motion passed 3-0.

Treasurer's Report-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; second by Supervisor Hoover. Motion passed 3-0.

Citizens/Public Comments- No Comments

Engineer's Report- Jim Caldwell and Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: The current MS-4 Permit Cycle has been extended by DEP. The MS-4 Annual Report for 2022-2023 will be submitted by this month's end. Reviewing of the Carmany and Southgate Plans continues. The Mount Pleasant & Reigerts Road Paving Restoration Project has no date as of tonight's Board Meeting. For the Brandt Road Culvert Project, both temporary and permanent permits will be needed. This will involve reaching out to property owners concerning easement matters. A virtual Traffic Scoping Study conducted by PennDOT for a proposed project in North Londonderry Township which could involve Killinger Road and Route #422 is scheduled for next week. Garman Builder's Mayapple Project will need to supply the Township with an 18 month guarantee which is 15% of the construction cost for the items in the right-of-way on Quittie Park Drive.

Manager's Report- Township Manager, Jeanette Henning informed Supervisors of the following: The Ordinance to Amend the Zoning Ordinance in reference to Candler's Pointe is ready for approval. Attorney Reily Noetzel of Barley-Snyder Law gave a brief review of the Ordinance which is AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF SOUTH ANNVILLE TOWNSHIP, CHAPTER 27, ZONING, TO REVISE DEFINITIONS, REGULATIONS GOVERNING DEVELOPMENT WITHIN THE R-2 MEDIUM DENSITY RESIDENTIAL DISTRICT AND REGULATIONS GOVERNING NEIGHBORHOOD

Manager's Report continued - GREENWAY DEVELOPMENT. Frank Yeager, Treasurer for the Annville Free Library introduced Martin Brandt who gave a brief presentation of the additions and updates on the AFL. Mr. Yeager asked the Board to consider increasing next year's donation amount for the capital funds to \$16,013 and increase the annual donation used for general operating an additional \$1,500 over last year's donation of \$15,500.00. A Grand Opening Celebration will be held on November 11th, all are invited. Township Engineer, Jim Caldwell reviewed the Southgate Sewer Planning Module suggesting that the Board act at the next Board of Supervisors meeting. The Intermunicipal Agreement with Annville Township is ready for approval. An Agreement between SAT and the Western Lebanon Regional Police Department for Police Services beginning January 2024 continues. Once this Agreement is in a rough draft form, it will be sent to Township Solicitor, Josele Cleary. An estimate from C.M. High for repairs to the traffic signals located at Route #934 and Route #322, and Killinger Road and Route #422 amounting to \$3,346.40, needs approval. The Township's website needs to be updated. Discussions on the 2024 Budget included items that will require further discussions. The Lebanon County Agricultural Land Preservation Program thanked SAT for the annual donation.

ACTION ITEMS

Motion by Supervisor Harrell to Approve Ordinance #9-13-23 which is AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF SOUTH ANNVILLE TOWNSHIP, CHAPTER 27, ZONING, TO REVISE DEFINITIONS, REGULATIONS GOVERNING DEVELOPMENT WITHIN THE R-2 MEDIUM DENSITY RESIDENTIAL DISTRICT AND REGULATIONS GOVERNING NEIGHBORHOOD GREENWAY DEVELOPMENT.; second by Supervisor Rhine. Motion passed 3-0.

Motion by Supervisor Rhine to Approve the Intermunicipal Agreement with Annville Township to provide Police Coverage for calls for the Annville Police Department from September through December 31, 2023.; second by Supervisor Harrell. Motion passed 3-0.

Police Department- Chief Sutcliffe

Police report for August 2023.

By Consensus the Board of Supervisors Approve the C.M. High repairs for both traffic signals.

Adjournment

Noting the conclusion of current business, Supervisor Harrell moved; second by Supervisor Rhine a motion to pay bills and adjourn. Motion passed 3-0.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors