

**South Annville Township, Lebanon County**  
**Board of Supervisors Meeting**  
**1036 Horseshoe Pike**  
**Lebanon, PA 17042**

**Minutes 8/8/2018**

Dale Hoover, Chairman

John Harrell, Vice Chairman

Garry Rhine, Supervisor

**Meeting No. 11 of 2018**

Donald Umberger, Twp. Manager

Ben Sutcliffe, Police Department

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The meeting was called to order by Supervisor Harrell at 7:00 P.M. Present were John Harrell, Garry Rhine, Donald Umberger, Jeanette Henning, Jim Caldwell and Michael Knouse of Rettew Engineering, Chief Sutcliffe and Others. Supervisor Hoover was excused.

The meeting opened with the Pledge of Allegiance and a moment of silence.

**Minutes of July 2018**- Motion to approve the minutes of the Board of Supervisors Meeting for July was made by Supervisor Harrell; second by Supervisor Rhine; motion passed 2-0.

**Treasurers' Report**-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; second by Supervisor Harrell; motion passed 2-0.

**Engineers' Report**- Jim Caldwell and Michael Knouse of Rettew Engineering informed Supervisors of the following items; 1. Michael is working on the specific language for the Zoning Ordinance proposal for the industrial/commercial areas and mixed use development. 2. Landmark Phase II might be ready for dedication at the September Meeting.

**Managers' Report**- Township Manager, Donald Umberger reported that he had attended the SATA meeting held last Wednesday, August 1<sup>st</sup> and the Authority has granted Curanzy 72 EDU's and Hoover Estate 100 EDU's. Umberger also informed Supervisors of the following: 1. A meeting with Servant Oasis representatives resulted in an explanation of their proposed sewage treatment plant. Servant Oasis requested that the Township sign their proposed Sewer Treatment Plant Module, the module will be circulated to Lebanon County Planning Department and South Annville Planning for comment. 2. Authorization was granted to Umberger for presenting Township Solicitor, Josele Cleary suggestions to Yellow Breeches Educational Center concerning their request for a variance for the Permitted Use in the Agriculture District. Addition to the "Permitted Uses" in the Agriculture District should be ready for consideration at the October Meeting. 3. Annville's proposed leaf collection schedule. 4. Umberger was authorized to sign a sewer agreement concerning Horseshoe Drive when wording reflected the agreement between South Annville Township and South Londonderry Township Authority. 5. Only one bid was presented for the Road Maintenance Agreement. 6. Update on Zoning Violations.

**ACTION ITEMS**

Motion by Supervisor Harrell to accept the MOU Police Policy for Annville/Cleona School; second by Supervisor Rhine. Motion was unanimous.

Motion by Supervisor Harrell to award Edward Kreider's verbal Road Maintenance Contract Bid which is for one year 10/1/2018-10/1/2019 with an option of two more (one year) periods if agreed upon by both parties; second by Supervisor Rhine. Motion was unanimous.

Motion by Supervisor Rhine to accept Annville Township's Leaf Collection Contract; second by Supervisor Harrell. Motion was unanimous.

**Citizens/Public Comments-** Annville/Cleona School Superintendent Cheryl Pottinger thanked Supervisors for their support in providing police presence for the 2017-2018 school and would like to continue with this endeavor for the 2018-2019 school year.

**Police Department- Chief Sutcliffe**

Police Report for July 2018 which is attached.

**Adjournment**

Noting the conclusion of current business, Supervisor Harrell moved; second by Supervisor Rhine a motion to pay bills and adjourn. Motion was unanimous.

Respectfully Submitted:

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Donald Umberger, Township Manager  
Secretary/Treasurer, South Annville Township

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Dale Hoover, Chairperson  
Board of Supervisors