

**South Annville Township, Lebanon County, Authority
Board Meeting
1036 Horseshoe Pike
Lebanon, PA 17042**

Minutes 7/6/2022

Patrick Brewer, Chairman

David Greely, Member

Paul Baker, Vice Chairman

Jack Hinton, Treasurer

James Graves, Secretary

The meeting was called to order by Chairman Brewer at 6:30 P.M. Present were Patrick Brewer, Paul Baker, James Graves, David Greely, Fred and Bradley Weaver of Weaver Accounting, Jeffrey Steckbeck of Steckbeck Engineering, Anthony Fitzgibbons of the Law Office of Anthony J. Fitzgibbons, Jeanette Henning of South Annville Township. Excused was Treasurer Jack Hinton.

Minutes of May 4, 2022- Motion to approve the minutes of the South Annville Municipal Authority Meeting for May was made by Secretary Graves; second by Vice Chairman Baker. Motion was unanimous.

Bookkeeper's Report- Authority Bookkeeper Fred Weaver presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Bookkeeper's report fund totals /financial report. Mr. Weaver noted that the remaining balance of \$83,766.45 on the loan repayment agreement which is covered by Mayapple Phase 3 was paid to South Annville Township satisfying the Authority's debt to the Township. Motion to accept the Bookkeeper's Report was made by Member Greely; second by Secretary Graves. Motion was unanimous.

Citizens/Public Comments- Tom Zagami of MFS, Incorporated attended the meeting offering his presence to answer any questions the Board might have with the request of extending MFS's present EDU's with an expiration date in 2024 to 2029. Bob Funk of Funk Engineering informed the Board that his client, Tom Carmany is in need of 33 additional EDU's for the proposed Carmany Place Apartments Plan.

Engineer's Report- Jeffrey Steckbeck of Steckbeck Engineering presented Kristen Yeagley's SATA Summary Report to the board which included a list of outstanding (at least two quarters in arrears) quarterly sewer invoices as of June 30, 2022, and invoices that are billed in accordance with the SATA's 90 day wait period. Mr. Steckbeck gave the operational status of the SATA pumping stations which are all running well with some minor routine maintenance required. A letter of approval from the DEP has been received by the City of Lebanon Authority in which the SATA is a part of for the Chapter 94 Municipal Waste Load Management Annual Report. The recycling of EDU's is possible and depending on the options (1 or 2) that the Board uses for the year 2022, there could be a negative balance which no recycling is possible (option #1) or there could be an additional 44 EDU's available for recycling (option 2). Mr. Steckbeck believes that option #2 is a very viable method to use. Request for EDU's have been made by several developers.

Attorney's Report- Anthony Fitzgibbons of the Law Office of Anthony J. Fitzgibbons continues to work with Kristen Yeagley on accounts that are delinquent, and his firm continues to work with Pennsylvania American Water Company to have delinquent accounts (that fit the criteria) turned off. Attorney Fitzgibbons also stressed to the Board the need for determining how the Authority will handle additional EDU requests moving forward.

ACTION ITEMS

None

Bill Payment

Chairman Brewer call for a motion to pay bills. Vice Chairman Baker moved to pay bills; second by Member Greely. Motion was unanimous.

Adjournment

Noting the conclusion of current business, Chairman Brewer called for a motion to adjourn. His motion included moving into an Executive Session to review various contractual agreements the Authority has with various entities and discuss options with said contractual agreements. With no return to Open Session. Member Greely moved to adjourn; second by Secretary Graves. Motion was unanimous.

Respectfully Submitted:

James Graves, Secretary
South Annville Township Authority

Patrick Brewer, Chairman
South Annville Township Authority