

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 10/08/2025

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Heather Mesko, Asst. Twp. Manager

Garry Rhine, Supervisor

Ben Sutcliffe, Chief Police Department

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Heather Mesko, Allison Garner of Rettew Engineering, Ed Kreider, Ed Fogelsanger representative for the GLRA, Stephanie Butler of the SAT Planning Commission. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Meeting of September 10, 2025-Motion to approve the minutes of the Board of Supervisors meeting for September 10th was made by Supervisor Harrell; seconded by Supervisor Rhine. Motion carried unanimously.

Treasurer's Report-Twp. Manager presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; seconded by Supervisor Hoover. Motion carried unanimously.

Citizens/Public Comments-Henry Lively Representative for the Western Lebanon County Regional Police Department thanked the Board for their continued partnership and on behalf of the Commissioners they look forward to serving us again in 2026 and possibly to a greater degree in the future. Resident Michael Schroader commented on the SAT website's improvements. Mr. Schroader thanked Chief Sutcliffe for his assistance with traffic planning and explaining what was necessary to assist with Old Annville Days and presented flyers for PA250 to join Lebanon County in events, volunteer & sponsorship opportunities, and creative ways to be a part of history in the making. More information can be found on their website: LebanonPA250.com. Lastly Mr. Schroader placed a plea to the Board to work with neighboring municipalities on future endeavors.

Engineer's Report- Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: No new guidelines have been received from DEP on the next permitting cycle for MS-4. Outfalls and BMP inspections will be performed by the end of 2025. Candler's Pointe Phase 3 finalized plans have been reviewed, and Ms. Garner will meet with Candler's Pointe Phase 3 representatives to inspect anything that is within the public right of way.

Manager's Report- Township Manager, Jeanette Henning along with Assistant Township Manager Heather Mesko informed Supervisors of the following: Resident Ed Fogelsanger who is the SAT Greater Lebanon Refuse Authority Representative's term is up and he is seeking approval for another five-year term. The PA Water application for two hydrants in Candler's Pointe is ready for approval. The SAT Police Policy & Procedures Handbook has been finalized and is ready for adoption. Trick or Treat night will be October 31 from 6 PM to 8 PM. The Talview Dairy which is placed in Farmland Preservation is having an open house scheduled for October 15 from 2 PM to 4 PM. A preliminary plan for Stewert-Miller has been presented for comments.

ACTION ITEMS

Motion by Supervisor Hoover to Reappoint Edward Fogelsanger to another Five-Year Term on the Greater Lebanon Refuse Authority Board; seconded by Supervisor Harrell. Motion carried unanimously.

Motion by Supervisor Harrell to Approve the PA Water's Application for Public Fire Hydrant for two hydrants in Candler's Pointe Development.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Harrell to Adopt the South Annville Township Police Policy & Procedures Handbook.; seconded by Supervisor Rhine. Motion passed unanimously.

Police Department- Chief Sutcliffe

Police report for September 2025.

Adjournment

Noting the conclusion of current business, Supervisor Harrell moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. Motion carried unanimously.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors