

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 8/09/2023

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Heather Mesko, Chief Sutcliffe, Josele Cleary of Morgan, Hallgren, Crosswell and Kane, Jim Caldwell of Rettew Engineering, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative, Gordon Sheetz of South Annville Planning Commission. Stenographer, Kathy Sheffey. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of July 12, 2023- Motion to approve the minutes of the Board of Supervisors Meeting for June was made by Supervisor Rhine; second by Supervisor Hoover. Motion passed 3-0.

Treasurer's Report-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Harrell; second by Supervisor Rhine. Motion passed 3-0.

Citizens/Public Comments- Dustin Snyder of the Annville-Cleona Fire Department gave an update on the volunteering staffing for the summer months. A member of the fire department has worked on a recruitment campaign which has had some positive results. Mr. Snyder thanked the Board for their continued support.

Engineer's Report- Jim Caldwell of Rettew Engineering informed Supervisors of the following activities for the month: Reviewing of the Carmany Place tract, the 2023 Road Paving Project, Brandt Road drainage issue. Construction observations at the DHL site on Killinger Road. The Annville-Cleona School Traffic Study continues with PennDot and Engineering Firm, Barry Isette. Concerning the Brandt Road Project, completion of all fieldwork and impact study and plans are in the process of being finalized for submission to DEP for the permit. Garman Builders Mayapple Woods Project are in the process of Dedicating their improvements within the right of way for Phase I and have requested a Financial Security reduction for a portion of the additional right of way along Quittie Park Drive.

Manager's Report- Township Manager, Jeanette Henning informed Supervisors of the following: Township Solicitor, Josele Cleary reminded the Board that the Conditional Use Hearing for Carmany Place was continued from last months meeting. The Hearing continued with David Tshudy of Troutman, Pepper, Hamilton and Sanders, Attorney for Applicant, presenting the replacement of the agree upon Applicant's Exhibits (8). Attorney Tshudy also presented Exhibits (A13 and A14) which attorney Tshudy asked to have entered into the record.

Manager's Report continued- Chief Dylan Wilson of the Lawn Fire Company requested that the Supervisors review the Lebanon County Department of Emergency Services' revised box card and if approved, submit a letter of approval for the Lawn updated box card change. Leaf collection letters for the developments will go out the first week of September. Moving forward the Township will explore additional options for leaf collection. Chief Sutcliffe presented Annville Township's Police Chief Dugan's request to provide call cover when necessary. Township Solicitor, Josele Cleary, will draft an intermunicipal agreement for consideration at the September BOS meeting. The Ordinance to Amend the Zoning Ordinance was advertised and sent for review to Lebanon County and SAT Planning in reference to Candler's Pointe. The 108th Lebanon County Association will be held Thursday, October 12th.

ACTION ITEMS

Motion by Supervisor Harrell to Adopt Applicant's Exhibits A13 and A14.; second by Supervisor Rhine. Motion passed 3-0.

Motion by Supervisor Hoover moved to Close the Record of Conditional Use for Carmany PL, LLC Hearing; second by Supervisor Rhine. Motion passed 3-0.

Motion by Supervisor Harrell to Grant the Application of Carmany PL, LLC, subject to the Conditions Presented as Exhibits A14.; second by Supervisor Rhine. Motion passed 3-0.

Motion by Supervisor Hoover to Approve the Lebanon County Department of Emergency Services' Revised Box Card for the Lawn Fire Company., second by Supervisor Harrell. Motion passed 3-0.

Motion by Supervisor Harrell to Approve Annville Township's Leaf Collection Schedule for 2023.; second by Supervisor Hoover. Motion passed 3-0.

Police Department- Chief Sutcliffe

Police report for July 2023.

Adjournment

Noting the conclusion of current business, Supervisor Harrell moved; second by Supervisor Rhine a motion to pay bills and adjourn. Motion passed 3-0.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors