

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 10/11/2023

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Chief Sutcliffe, Allison Garner of Rettew Engineering, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative, Stephanie Butler of South Annville Planning Commission. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of September 13, 2023- Motion to approve the minutes of the Board of Supervisors Meeting for September was made by Supervisor Harrell; second by Supervisor Rhine. Motion passed 3-0.

Treasurer's Report-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; second by Supervisor Harrell. Motion passed 3-0.

Citizens/Public Comments- Resident John Kreiser told the Board that a tree located along Route #322 (which is not a Township road) has branches hanging on some wires. This was the second time that Mr. Kreiser has alerted the township about these wires. The first time this was reported, Manager Henning called the Lebanon office of PennDOT to let them know that Mr. Kreiser reported this issue. Ed Fogelsanger, SAT's Greater Lebanon Refuse Authority Representative gave information about the DEA's National RX Take Back Program locations. This program deals with turning in unneeded medication for safe disposal. A flyer will be placed on the Township's website.

Engineer's Report- Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: Permits have been submitted to DEP for the Brandt Road Culvert Project. Ms. Garner & Michael Knouse attended a meeting with DHL prior to DHL's overlay project on Killinger Road. Work continues on the spacing of two poles which was placed by Met-Ed on Killinger Road on DHL's property which will require DHL to submit an updated plan on how they will deal with the spacing requirements. Ms. Garner will send the plan to Township Solicitor, Josele Cleary, for her review. Reviewing of the Carmany and Southgate Plans continues. The Mount Pleasant Paving Restoration Project has been completed with the Reigerts Lane Paving Restoration Project still in need of completion. The 2023 Road Paving Project will be completed when minor work to drainpipes on Oak Street is finished. The Southgate Sewer Planning Module is not ready for approval.

Manager's Report- Township Manager, Jeanette Henning informed Supervisors of the following: A date for the Conditional Use Hearing for Southgate is needed. Supervisors suggested November 6th if Township Solicitor, Josele Cleary is available. SAT Commission Member, Stephanie Butler presented the Final Subdivision Plan for Eastern Enterprises Rail Trail Lot located in South Annville Township. South Londonderry Township has a boom mower that South Annville Township might be able to make use of. Manager Henning will reach out to SLT to find out what the cost associated with renting the mower/operator and dates of availability. The proposed 2024 budget was presented with an in-depth explanation of income and expenses. The final budget will be ready for approval of advertising at the November 8th BOS meeting. Supervisor Harrell, Administrative Assistant Heather Mesko, Chief Sutcliffe, and Manager Henning met with Western Regional Police Department Representative Rex Moore and Palmyra's Police Chief Winters to discuss the 2024 Agreement. This agreement will be sent to Township Solicitor, Cleary and could be ready for Approval at next month's meeting.

ACTION ITEMS

Motion by Supervisor Hoover to Approve the Final Subdivision Plan for Eastern Enterprises Rail Trail Lot.; second by Supervisor Rhine. Motion passed 3-0.

Police Department- Chief Sutcliffe

Police report for September 2023.

Adjournment

Noting the conclusion of current business, Supervisor Harrell moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. His motion included moving into an Executive Session to discuss personnel matters. With no return to Open Session. Motion passed 3-0.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors