

**South Annville Township, Lebanon County, Authority
Board Meeting
1036 Horseshoe Pike
Lebanon, PA 17042**

Minutes 5/06/2026

Patrick Brewer, Chairman

David Greeley, Member

Paul Baker, Vice Chairman

James Graves, Secretary

The meeting was called to order by Chairman Brewer at 6:30 P.M. Present were Patrick Brewer, Paul Baker, Jim Graves, David Greeley, Fred and Bradley Weaver of Gehman Accounting, Eric Gibson of Gibson Law Group, Jeanette Henning & Heather Mesko of South Annville Township.

Minutes of March 4, 2026- Having received no additions or corrections, Secretary Graves moved to approve the minutes of the South Annville Township, Lebanon County, Authority meeting for March 4, 2026, as written; seconded by Member Greeley. Motion carried.

Bookkeeper's Report-Authority Bookkeeper Fred Weaver presented the financial reports for acceptance which included the following: An explanation of the invoices paid and pending, revenues received, bookkeeper's report fund totals /financial report, CoLA EDUs and tapping fees report. Mr. Weaver sent an email to Attorney Gibson outlining CoLA's wish to change some wording in SATA Resolution 2012-3, page 8, section 3.01.4 to have dates so that SATA billing procedures better align with procedures used by other authorities. Attorney Gibson will draft a new resolution. Motion to accept the Bookkeeper's Report as submitted was made by Secretary Graves; seconded by Member Greeley. Motion carried.

Secretary Graves updated the board on the dates of service for Harry Schaffer and on plans to present a plaque to commemorate renaming the Reigerts Lane Pump Station to the Harry Schaffer Pump Station.

Citizens/Public Comments- None

Engineer's Report- Authority Bookkeeper Weaver received an email requesting that SATA no longer issue sewer bills for 885 South Spruce Street - because the lateral capping has been completed. This request was approved by Jeffrey Steckbeck, P.E. consulting for Steckbeck Engineering under MASS, LLC. Board approval is needed to cease sewer billing for 885 South Spruce Street.

Attorney's Report- Eric Gibson of the Gibson Law Group informed the Board of the following: Resolution 2026-2, amending the wording of SATA Resolution 2012-3 is ready for approval. Attorney Gibson continues working with Kristen Yeagley of Steckbeck Engineering, on accounts that are delinquent. The accounts that are delinquent (at least 3 quarters or more) will continue to get a 30-day letter which notifies the account holder that their water will be shut off and/or a lien will be placed. Attorney Gibson will use Ms. Yeagley's SATA Summary Report which includes a list of outstanding quarterly sewer invoices according to CoLA as of May 1, 2026, to send the letters. Attorney Gibson will explore the status of the lien on 211 Ridge Road.

ACTION ITEMS

Motion by Secretary Graves to Approve Resolution 2026-2.; seconded by Member Greeley. Motion carried.

Motion by Vice Chairman Baker to Approve Ceasing the Sewer Billing for 885 South Spruce Street.; seconded by Member Greeley. Motion carried.

Before adjourning Chairman Brewer asked board members to reach out to residents of South Annville Township to ask them to consider becoming a member of the SATA board.

Adjournment

Noting the conclusion of current business, Chairman Brewer called for a motion to pay bills.; Vice Chairman Baker motioned.; seconded by Secretary Graves. Motion carried.

Chairman Brewer called for a motion to adjourn. Secretary Graves moved; seconded by Member Greeley. Motion carried.

Respectfully Submitted:

James Graves, Secretary-SATA

Patrick Brewer, Chairman-SATA