

South Annville Township, Lebanon County, Authority
Board Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 9/7/2022

Patrick Brewer, Chairman

David Greely, Member

Paul Baker, Vice Chairman

Jack Hinton, Treasurer

James Graves, Secretary

The meeting was called to order by Chairman Brewer at 6:30 P.M. Present were Patrick Brewer, Paul Baker, James Graves, Fred and Bradley Weaver of Weaver Accounting, Jeffrey Steckbeck of Steckbeck Engineering, Anthony Fitzgibbons and Eric Gibson of the Law Office of Anthony J. Fitzgibbons, Jeanette Henning of South Annville Township. Excused were Treasurer Jack Hinton and Member David Greely.

Minutes of July 6, 2022- Motion to approve the minutes of the South Annville Municipal Authority Meeting for July was made by Secretary Graves; second by Vice Chairman Baker. Motion was unanimous.

Bookkeeper's Report-Authority Bookkeeper Fred Weaver presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Bookkeeper's report fund totals /financial report. Motion to accept the Bookkeeper's Report was made by Vice Chairman Baker; second by Secretary Graves. Motion was unanimous.

Citizens/Public Comments- No Public Comments

Engineer's Report- Jeffrey Steckbeck of Steckbeck Engineering presented Kristen Yeagley's SATA Summary Report to the board which included a list of outstanding quarterly sewer invoices as of August 31 30, 2022, and invoices that are billed in accordance with the SATA's 90 day wait period. Mr. Steckbeck gave the operational status of the SATA pumping station at Reigerts that required the rebuilding of the station's check valves. He presented Option #2 of the Sewer Capacity Allocation report, prepared March 2, 2022 prepared by Steckbeck Engineering, which indicated that 2,154 EDUs of capacity were available in the system. Having a total of 44 EDUs recycled back to available status. Mr. Steckbeck asked the Board to consider the following distribution: 16 EDUs to Garman Builders to fulfill their balance of 136 EDUs for Candler Point Project, leaving 28 remaining EDUs for the next request of 33 EDUs from the Commonwealth Companies for the Carmany Place Project. He also asked the Board to grant distribution of the remaining 28 EDUs to the Commonwealth Companies. Leaving the Commonwealth Companies with a need of 5 more EDUs. Attorney Thomas Zagami, representative for MFS, Incorporated, indicated that the MFS Board agreed to loan SATA 5 of their available EDUs. Commonwealth Companies will need a letter to send with their grant application confirming that they will be able to fulfill their EDU capacity requirements. Mr. Steckbeck will provide a letter to Chairman Brewer and Attorney Fitzgibbons for their approval.

Attorney's Report- Anthony Fitzgibbons of the Law Office of Anthony J. Fitzgibbons continues to work with Kristen Yeagley on accounts that are delinquent. When an account is delinquent (three quarters or more) a 30-day letter will be sent notifying the account holder that the water will be shut off and/or a lien will be placed. Mr. Fitzgibbons reiterated that this letter would direct any questions about account payments be made to Authority Bookkeeper, Fred Weaver. Eric Gibson of the Law Offices of Anthony J. Fitzgibbons gave the Board a presentation on Developer Reservation of Capacity Agreements in which four developer projects (Southgate, Candler's Point, Wynfield and Carmany Place) have been granted additional capacity but have not paid the fees to date. The capacity fee will be \$127 per EDU.

ACTION ITEMS

Motion by Secretary Graves to Adopt Option #2 of the Sewer Capacity Allocation Report indicating a capacity of 2,154 EDUs available. Having a total of 44 EDUs recycled back to available status of which 16 were distributed to Garman Builders to fulfill their balance of 136 EDUs for Candler Point Project, leaving 28 remaining EDUs for the next request of 33 EDUs from the Commonwealth Companies for the Carmany Place Project. Approval was granted to distribute the remaining 28 EDUs to the Commonwealth Companies. Leaving the Commonwealth Companies with a need for 5 more EDUs.; second by Vice Chairman Baker. Motion was unanimous.

Motion by Vice Chairman Baker to Grant Approval to distribute the remaining 28 EDUs to the Commonwealth Companies along with accepting a loan of 5 EDUs from MFS with the stipulation that the EDU loan of 5 DEUs be returned upon availability.; second by Secretary Graves. Motion was unanimous.

Motion by Secretary Graves to move into an Executive Session to discuss pending agreements. With a return to Open Session.; second by Vice Chairman Baker. Motion was unanimous.

Motion by Secretary Graves to Grant to MFS, Incorporated a five year extension, contingent on the SATA agreement with CoLA being extended five years.; second by Vice Chairman Baker. Motion was unanimous.

Motion by Secretary Graves to Authorize SATA Attorney, Anthony Fitzgibbons to draft a cover letter to be sent with the Developer Reservation of Capacity Agreements which will be sent out January 2023.; second by Vice Chairman Baker. Motion was unanimous.

Adjournment

Noting the conclusion of current business, Chairman Brewer called for a motion to pay bills and adjourn. Secretary Graves moved; second by Vice Chairman Baker the motion to pay bills and adjourn. Motion was unanimous.

Respectfully Submitted:

James Graves, Secretary-SATA

Patrick Brewer, Chairman-SATA