

**South Annville Township, Lebanon County**  
**Board of Supervisors Meeting**  
**1036 Horseshoe Pike**  
**Lebanon, PA 17042**

**Minutes 3/13/2024**

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

---

---

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Chief Sutcliffe, Jim Caldwell of Rettew Engineering, Gordy Sheetz and Jordan Good and Stephanie Butler of the SAT Planning Commission, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

**Minutes of February 14, 2024-** Motion to approve the minutes of the Board of Supervisors Meeting for February was made by Supervisor Harrell; seconded by Supervisor Rhine. Motion carried unanimously.

**Treasurer's Report-**Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; seconded by Supervisor Harrell. Motion carried unanimously.

**Citizens/Public Comments-** Jordon Good a resident of SAT, inquired about the zoning usages of his property. A resident of North Annville Township asked the Board to consider the potential increase in truck traffic when considering ongoing warehouse construction. Dustin Siders, a representative with the Annville-Cleona Fire Department gave the Board an update on the department's activities along with a request for an update on the department's name on the SAT website.

**Engineer's Report-** Jim Caldwell of Rettew Engineering informed Supervisors of the following activities for the month: Reviewing of the following plans continues: Wynfield Phase 1B and Candler's Pointe. DHL's request for a reduction in the financial security for Killinger Road is in review. The MS-4 Report was submitted to DEP. The 2024 Line Painting is estimated to cost approximately \$126,000.00. Township Solicitor Josele Cleary will draft bids for the Brandt Road Culvert Project, which the Board expects to award the bids at the April meeting.

**Manager's Report-** Township Manager, Jeanette Henning informed Supervisors of the following: The BETA/Hershey Project Revised Plans Submission discussion was tabled until the April 10th meeting along with the Wynfield Phase 1B Plans and the Wynfield-4 Lot Subdivision Plans. The Vincent Baily Stormwater Management Plan is not ready for review. South Annville Holdings (Southgate) has granted an additional time extension for the Conditional Use Hearing. The Township Solicitor Cleary will advertise the Hearing for the April 10<sup>th</sup> BOS Meeting. Discussions for solutions for the Annville-Cleona Secondary School's crossing guard issue continues. Construction has begun on the vestibule in the Township Offices. The restoration of the chalkboard in the DH Umberger Building has been completed.

**ACTION ITEMS**

No Action items.

**Police Department- Chief Sutcliffe**

Police report for February 2024.

**Adjournment**

Noting the conclusion of current business, Supervisor Harrell moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. His motion included moving into an Executive Session to discuss personnel matters. With no return to Open Session. Motion carried unanimously.

Respectfully Submitted:

Jeanette Henning, Township Manager  
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson  
Board of Supervisors