

**South Annville Township, Lebanon County, Authority
Board Meeting
1036 Horseshoe Pike
Lebanon, PA 17042**

Minutes 9/6/2023

Patrick Brewer, Chairman

David Greely, Member

Paul Baker, Vice Chairman

Jack Hinton, Treasurer

James Graves, Secretary

The meeting was called to order by Chairman Brewer at 6:30 P.M. Present were Patrick Brewer, Paul Baker, James Graves, David Greely, Fred and Bradley Weaver of Weaver Accounting, Jeffrey Steckbeck of Steckbeck Engineering, Attorney Anthony J. Fitzgibbons of the Law Offices of Anthony J. Fitzgibbons, and Jeanette Henning of South Annville Township. Treasurer Jack Hinton was excused.

Minutes of July 5, 2023- Motion to approve the minutes of the South Annville Township, Lebanon County, Authority Meeting for May was made by Secretary Graves; second by Vice Chairman Baker. Motion was unanimous.

Citizens/Public Comments- No Comments.

Bookkeeper's Report-Authority Bookkeeper Fred Weaver presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Bookkeeper's report fund totals /financial report. Motion to accept the Bookkeeper's Report was made by Member Greely; second by Vice Chairman Baker. Motion was unanimous.

Prior Business Items- The finalized Reservation of Sewer Capacity Agreements for Candler's Pointe and the 4-lot subdivision on the south side of Reigerts Lane are ready for signatures. Preventative maintenance agreements have been renewed for all of the pump stations. The Hershey Company's escrow deposit has been returned to them. The water connection for the 328 Reigerts Lane PS has been completed but is not yet in service because the PS needs a water meter. A request for a quote has been sent to Myers Brothers for a well at the Rte. 422 PS.

Engineer's Report- Jeffrey Steckbeck of Steckbeck Engineering presented a sewer system tapping fee worksheet explaining current and possible future SATA sewer tapping fees. Mr. Steckbeck gave the operational status of the SATA pumping stations which are running well with minor maintenance needed.

Attorney's Report- Anthony J. Fitzgibbons of the Law Offices of Anthony J. Fitzgibbons reported that he continues to work with Kristen Yeagley on accounts that are delinquent. The accounts that are delinquent (three quarters or more) will continue to get a 30-day letter which notifies the account holder that their water will be shut off and/or a lien will be placed. Attorney Fitzgibbons will use Ms. Yeagley's SATA Summary Report which includes a list of outstanding quarterly sewer invoices as of September 1, 2023, to send the letters.

Items for Consideration- A summary of purchased but unpermitted COLA treatment system EDUs not reserved for current projects and of unpurchased COLA treatment system EDUs required for current projects along with a summary of permitting status as of September 1, 2023, of SATA collection and conveyance system EDUs reserved under the Sewer Development Agreement dated October 23, 2007, between SATA, SAT, and South Annville Sewer Partners, LLC was presented to the Board. The summaries were preliminary drafts presented for discussion purposes only. SATA Bookkeeper Fred Weaver recommended extending the Sewer Development Agreement between SATA, SAT and South Annville Sewer Partners, LLC for five years with a termination date of January 5, 2029. Chairman Brewer asked Board members if they had any recommendations for candidates to join the Authority.

ACTION ITEMS

Motion by Secretary Graves to Approve Extending the Sewer Development Agreement between SATA, SAT and South Annville Sewer Partners, LLC for a period of five years; second by Member Greely. Motion was unanimous.

Bill Payment

Chairman Brewer called for a motion to pay bills. Secretary Graves moved to pay bills; second by Member Greely. Motion was unanimous.

Adjournment

Noting the conclusion of current business, Chairman Brewer called for a motion to adjourn. Secretary Graves moved; second by Vice Chairman Baker. Motion was unanimous.

Respectfully Submitted:

James Graves, Secretary-SATA

Patrick Brewer, Chairman-SATA