

**South Annville Township, Lebanon County**  
**Board of Supervisors Meeting**  
**1036 Horseshoe Pike**  
**Lebanon, PA 17042**

**Minutes 2/09/2022**

Dale Hoover, Chairman

Donald Umberger, Twp. Consultant

John Harrell, Vice Chairman

Jeanette Henning, Twp. Manager

Garry Rhine, Supervisor

Ben Sutcliffe, Police Department

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The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Donald Umberger, Jeanette Henning, Chief Sutcliffe, Jim Caldwell of Rettew Engineering, Ed Kreider, Ed Fogelsanger-SAT GLRA Representative. And others. Garry Rhine was excused.

The meeting opened with the Pledge of Allegiance and a moment of silence.

**Minutes of January 12, 2022**- Motion to approve the minutes of the Board of Supervisors Meeting for January was made by Supervisor Harrell; second by Supervisor Hoover. Motion was unanimous.

**Treasurer's Report**-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Hoover; second by Supervisor Harrell. Motion was unanimous.

**Citizens/Public Comments**- No Public Comments.

**Engineer's Report**- Jim Caldwell of Rettew Engineering informed Supervisors of the routine activity for the month included: Kara Kalupson – MS4 Coordinator, Rettew Engineering has finalized the closing out of the grant that was used for Bachman Run stream work. Review DHL's project plans. Worked with Township Solicitor Josele Cleary to answer some preliminary questions that the applicant's attorney for the Candler Point Project has. Mr. Caldwell and Ms. Cleary will do a sketch plan review to address the questions. No road paving project are anticipated for 2022, however, road line painting is.

**Manager's Report**- Township Consultant Donald Umberger and Manager, Jeanette Henning informed Supervisors of the following: The LERTA request from DHL could possibly be adopted/voted on at the March 9<sup>th</sup> meeting along with their proposed Community Benefit Agreement. The re-appointing of the Lebanon County Code Appeals Board Members is needed. Township Solicitor Cleary has prepared an Intergovernmental Cooperation Agreement along with Resolution #2-9-22 between SAT and North Londonderry Township to use a portion along the east side of Killinger Creek which is in SAT as part of their current MS-4 permit which is ready for adoption. A request was made from Annville Township Manager, Nick Yiengst to explore getting permission from PennDOT to have "Jake Brake" signs installed on a portion of Route #934. A portion of Open Space Natural Trail (7.1 acres) in the Mayapple Development was discussed. A member of the Richland Fire Company has reached out to ask for sponsorship by means of taking out a full-page advertisement in the County's June Fire Convention Program. A policy for the use of Pepperballs (non-lethal) was considered for addition to the Police Department's current non-lethal policy. The Township's salt supply is ample. Dr. Krista Antonis, Superintendent of Annville-Cleona School District

**Manager's Report continued**- gave Supervisors an idea of future construction plans for the school district. Chief Sutcliffe updated Supervisors on the status of the purchase of a new police vehicle.

**ACTION ITEMS**

Motion by Supervisor Hoover to authorize Solicitor Josele Cleary to prepare the LERTA Ordinance for DHL. Also, to prepare the Community Benefit Agreement between DHL and South Annville Township; second by Supervisor Harrell. Motion was unanimous.

Motion by Supervisor Harrell to re-appoint the LCCA Board Members; second by Supervisor Hoover. Motion was unanimous.

Motion by Supervisor Hoover to Adopt Resolution #2-9-22 as presented along with the Intergovernmental Cooperation Agreement between SAT and North Londonderry Township; second by Supervisor Harrell. Motion was unanimous.

Motion by Supervisor Harrell to direct Solicitor Cleary to reach out to Mayapple's Attorney to decline dedication of the 7.1 Acre Natural Trail with a condition that a Public Trail Easement is created; second by Supervisor Hoover. Motion was unanimous.

Motion by Supervisor Hoover to place an Advertisement in the Lebanon County Fire Convention Program to be held in June; second by Supervisor Harrell. Motion was unanimous.

Motion by Supervisor Hoover to add a Policy for Pepperball use to Police Department's current Non-Lethal Policy; second by Supervisor Harrell. Motion was unanimous.

By consensus the Supervisors have decided to wait until the Route #934 traffic safety study (which is being conducted by PennDOT) is complete before addressing the "Jake Brake" request.

**Police Department**– Chief Sutcliffe

Police report for January 2022.

**Adjournment**

Noting the conclusion of current business, Supervisor Hoover moved; second by Supervisor Harrell a motion to pay bills and adjourn. Motion was unanimous.

Respectfully Submitted:

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Donald Umberger, Township Manager  
Secretary/Treasurer, South Annville Township

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Dale Hoover, Chairperson  
Board of Supervisors