

**South Annville Township, Lebanon County**  
**Board of Supervisors Meeting**  
**1036 Horseshoe Pike**  
**Lebanon, PA 17042**

**Minutes 5/10/2023**

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

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The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Jim Caldwell and Allison Garner of Rettew Engineering, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative, Gordon Sheetz and Stephanie Butler of South Annville Planning Commission. And others. Excused was Chief Sutcliffe.

The meeting opened with the Pledge of Allegiance and a moment of silence.

**Minutes of April 12, 2023**- Motion to approve the minutes of the Board of Supervisors Meeting for April was made by Supervisor Harrell; second by Supervisor Rhine. Motion passed 3-0.

**Treasurer's Report**-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; second by Supervisor Hoover. Motion passed 3-0.

**Citizens/Public Comments**- Annville Township Administrator, Candy Johnson introduced herself along with Henry Lively, Commissioner. Ms. Johnson told the Board that she is planning on working on a study on receiving a Regionalization Grant from the Pennsylvania Municipal League which would include SAT, NAT, Annville Township and Cleona Borough. Resident Robert Roher and his wife Heather attended the meeting in case the Board had any questions for them concerning the Northpoint walking path which is next to their property.

**Engineer's Report**- Jim Caldwell and Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: Ms. Garner told the Supervisor that the DHL/Northpoint/ Killinger Road Project pipe crossing issue continues to be addressed. Reviews of Fontana Realty and Royal Road Plans have been completed. Plans have been drafted for the Brandt Road Culvert Replacement Project, with the next step of submission to DEP. Mr. Caldwell explained some new policies that could affect the Brandt Road Project in which DEP is starting to access a monetary impact fee on stream projects.

**Managers' Report**- Township Manager, Jeanette Henning informed Supervisors of the following: The Pennsylvania American Water Hydrant Agreement for 3 Public Hydrants located along Killinger Road is ready for approval. A Pre-meeting for the Conditional Use Application for the Carmany Place Project will be held, Thursday May 18<sup>th</sup>.

Manager Henning presented Administrative Assistant, Heather Butler's revised employee Short and Long-Term Disability Policy. Utopian Events asked if they could once again use a portion of Mine Road for their annual "Got the Nerve Triathlon". The six months for the two Certificate of Deposits have been fulfilled. Jonestown Bank Assistant Vice President, Ann Decker has given/set current CD rates. Northpoint's engineer redlined the walking path which is on the plan. Once the walking path is modified, then new legal descriptions will be prepared showing what will be conveyed to the Rohers and what their new lot will consist of. The 2023 Road Project Road Contract which was awarded at last month's meeting, is ready for signature. The application for County Aid, Liquid Fuels is ready for submission with the amount of aid being \$3,438.00. The Township will supply Power Pro Equipment with information in order for the Township to set up a business invoicing account with them.

### **ACTION ITEMS**

Motion by Supervisor Hoover to sign the Agreement between SAT and Pennsylvania American Water for the three hydrants along Killinger Road.; second by Supervisor Harrell. Motion passed 3-0.

Motion by Supervisor Hoover to Accept the Revised Short and Long-Term Disability Policy as Presented.; second by Supervisor Rhine. Motion passed 3-0.

Motion by Supervisor Hoover to Approve Utopian Events Request to use a portion of Mine Road in SAT for their "Got the Nerve Triathlon" with the stipulation of having all of PennDOT's rules observed.; second by Supervisor Harrell. Motion passed 3-0.

Motion by Supervisor Hoover to Reinvest the two Certificate of Deposits with Jonestown Bank & Trust at the flex rate of 5.12 current as long as Pennsylvania's Act 72 applies, and section 3204 is covered.; second by Supervisor Harrell. Motion passed 3-0.

Motion by Supervisor Hoover to Adopt and Submit the Application for County Aid, Liquid Fuels in the amount of \$3,438.00.; second by Supervisor Rhine. Motion passed 3-0.

### **Police Department– Chief Sutcliffe**

Police report for April 2023 was sent by email to Supervisors in Chief Sutcliffe's excused absence.

### **Adjournment**

Noting the conclusion of current business, Supervisor Harrell moved; seconded by Supervisor Hoover a motion to pay bills and adjourn. Motion passed 3-0.

Respectfully Submitted:

Jeanette Henning, Township Manager  
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson  
Board of Supervisors