

**South Annville Township, Lebanon County**  
**Board of Supervisors Meeting**  
**1036 Horseshoe Pike**  
**Lebanon, PA 17042**

**Minutes 1/10/2024**

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

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The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Heather Mesko, Chief Sutcliffe, Solicitor Josele Cleary of Morgan, Hallgren, Crosswell & Kane, P.C., Jim Caldwell and Allison Garner of Rettew Engineering, Gordy Sheetz and Jordan Good of the SAT Planning Commission, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative, Court Stenographer- Kathy Sheffy. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

**Minutes of December 13, 2023-** Motion to approve the minutes of the Board of Supervisors Meeting for December was made by Supervisor Harrell; seconded by Supervisor Rhine. Motion carried unanimously.

**Minutes of January 2, 2024-** Motion to approve the minutes of the Board of Supervisors Meeting for January was made by Supervisor Rhine; seconded by Supervisor Hoover. Motion carried unanimously.

**Treasurer's Report-**Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Harrell; seconded by Supervisor Rhine. Motion carried unanimously.

**Citizens/Public Comments-** Dustin Siders, a Representative of the Annville-Cleona Fire Department, thanked the board for their continued support. Doug and Cindy Moyer of 97 Diamond Drive asked the board to consider letting them live in their present dwelling until their new dwelling is built.

**Conditional Use Hearing-** Township Solicitor, Josele Cleary explained the procedures for the Conditional Use Hearing for Garman Legacy LLC. (Candler's Pointe). The hearing was opened with a statement from Reilly Noetzel of Barley Snyder, Attorney for the Applicant and proceeded to present the Applicant's Exhibits (1-8). Chad Smith of Steckbeck Engineering and Brandon Williams of Garman Builders were sworn in as expert witnesses to the Conditional Use Hearing. After being sworn in, Township Engineer, Jim Caldwell, presented two Exhibits (T-1 & T-2).

**Engineer's Report**- Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: Continued reviewing of the Garman Legacy LLC. (Candler's Pointe) plans to prepare for the Conditional Use Hearing. Along with continued reviewing of the Wynfield Phase 1 Plans. Ms. Garner will present a comprehensive roadwork spreadsheet when completed.

**Manager's Report**- Township Manager, Jeanette Henning informed Supervisors of the following: South Annville Holdings, LLC., has granted an extension for their Conditional Use Hearing to be scheduled no later than March 20, 2024. Robert Morris of Lebanon Valley Decorators has given a quote of \$725.00 to restore the blackboard located in the DH Umberger Building. The Annville Free Library has sent a thank you for the \$16,000.00 contribution.

### **ACTION ITEMS**

Motion by Supervisor Hoover moved to approve Township Solicitor, Josele Cleary to prepare and the Chairman to sign an agreement with the Moyers concerning the removal of the present dwelling within 60 days of the issuance of the Occupancy Permit.; seconded by Supervisor Harrell. Motion carried unanimously.

Motion by Supervisor Hoover to Recognize Chad Smith and Brandon Williams as Expert Witnesses to the Garman Legacy LLC. (Candler's Pointe) Conditional Use Hearing ; seconded by Supervisor Harrell. Motion carried unanimously.

Motion by Supervisor Hoover to Close the Record on the Conditional Use Hearing for Garman Legacy LLC. (Candler's Pointe).; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Rhine to Award the Contract to Lebanon Valley Decorators for \$725.00 to restore the blackboard.; seconded by Supervisor Harrell. Motion carried unanimously.

### **Police Department- Chief Sutcliffe**

Police report for December 2023. Along with a request for a vestibule to be constructed inside the Township Offices.

### **Adjournment**

Noting the conclusion of current business, Supervisor Rhine moved; seconded by Supervisor Harrell a motion to pay bills and adjourn. His motion included moving into an Executive Session to discuss Township questions. With no return to Open Session. Motion carried unanimously.

Respectfully Submitted:

Jeanette Henning, Township Manager  
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson  
Board of Supervisors