

**South Annville Township, Lebanon County, Authority
Board Meeting
1036 Horseshoe Pike
Lebanon, PA 17042**

Minutes 7/01/2026

Patrick Brewer, Chairman

David Greeley, Member

Paul Baker, Vice Chairman

James Graves, Secretary

The meeting was called to order by Chairman Brewer at 6:30 P.M. Present were Patrick Brewer, Paul Baker, Jim Graves, David Greeley, Jeff Steckbeck. consulting for Steckbeck Engineering under MASS, LLC., Fred and Bradley Weaver of Gehman Accounting, Jeanette Henning & Heather Mesko of South Annville Township. Attorney Eric Gibson was excused.

Minutes of May 6, 2026- Having received no additions or corrections, Vice Chairman Baker moved to approve the minutes of the South Annville Township, Lebanon County, Authority meeting for May 6, 2026, as written; seconded by Secretary Graves. Motion carried.

Bookkeeper's Report-Authority Bookkeeper Fred Weaver presented the financial reports for acceptance which included the following: An explanation of the invoices paid and pending, revenues received, bookkeeper's report fund totals /financial report, CoLA EDUs and tapping fees report. Mr. Weaver asked the Board to consider approving the engagement of Garcia Garman & Shea, PC to perform the audit of financial statements for FYE 06-30-26. Motion to accept the Bookkeeper's Report as submitted was made by Secretary Graves; seconded by Member Greeley. Motion carried.

Secretary Graves will contact Horst Signs to have a plaque made to commemorate Harry Schaffer for his years of serving on the SATA Board. The plaque will commemorate renaming the Reigerts Lane Pump Station to the Harry Schaffer Pump Station.

Citizens/Public Comments- None

Engineer's Report- Jeffrey Steckbeck, P.E. consulting for Steckbeck Engineering under MASS, LLC. reported that the pump stations are running well with some electrical issues at the Locust Road pump station that have been addressed. The Reigerts Lane pump station continues to have issues with pump #2 overheating. All projects requiring connections to the sewer system are all moving forward. Wynfield at Annville is currently in Phase 2 design and Southgate Phase 2 shop drawings have been reviewed and approved. No communications since the May meeting have been received from DEP by CoLA on the Chapter 94 Report. A NPDES permit for stormwater discharge from the Lebanon County Conservation District for Southgate Phase 2 is expected any day now. The SAT Board of Supervisors approved the Southgate Phase 2 Final Land Development Plan, Storm Water Plan and Grant of Public Access at their May 13, 2026, meeting.

Attorney's Report- Reporting for Attorney Gibson, Fred and Bradley Weaver of Gehman Accounting informed the Board of the following: The water for the property at 211 Ridge Road remains disconnected, but Attorney Gibson found no evidence of an active lien against the property. Further discussion on placing attorney costs included in letters to 30-day notices for liens and water shutoffs, is needed. Attorney Gibson continues working with Kristen Yeagley of Steckbeck Engineering, on accounts that are delinquent. The accounts that are delinquent (at least 3 quarters or more) will continue to get a 30-day letter which notifies the account holder that their water will be shut off and/or a lien will be placed. Attorney Gibson will use Ms. Yeagley's SATA Summary Report which includes a list of outstanding quarterly sewer invoices according to CoLA as of July 1, 2026, to send the letters. Gibson reviewed the Board's vacancy issue and does not see that a replacement appointment must be made in any certain time frame. For this Authority's purposes, a quorum is based on seated members (currently 4), but is 3 regardless.

ACTION ITEMS

Motion by Secretary Graves to Approve the Engagement of Garcia Garman & Shea, PC to perform the audit of SATA financial statements for FYE 06-30-2026; seconded by Vice Chairman Baker. Motion carried.

By consensus, the Board approved Township Manager Henning to approach the Township's Board of Supervisors to pass a Resolution to pay the Authority Board members a stipend of \$50.00 per meeting.

Adjournment

Noting the conclusion of current business, Chairman Brewer called for a motion to pay bills.; Vice Chairman Baker motioned.; seconded by Member Greeley. Motion carried.

Chairman Brewer called for a motion to adjourn. Secretary Graves moved; seconded by Vice Chairman Baker. Motion carried.

Respectfully Submitted:

James Graves, Secretary-SATA

Patrick Brewer, Chairman-SATA