

**South Annville Township, Lebanon County, Authority
Board Meeting
1036 Horseshoe Pike
Lebanon, PA 17042**

Minutes 11/05/2025

Patrick Brewer, Chairman

David Greeley, Member

Paul Baker, Vice Chairman

James Graves, Secretary

The meeting was called to order by Vice Chairman Baker at 6:30 P.M. Present were Paul Baker, Jim Graves, David Greeley, Fred and Bradley Weaver of Weaver Accounting, Jeffrey Steckbeck of Steckbeck Engineering, Eric Gibson of Gibson Law Group, Jeanette Henning of South Annville Township. Chairman Brewer was excused.

Minutes of September 3, 2025- Having received no additions or corrections, Secretary Graves moved to approve the minutes of the South Annville Township, Lebanon County, Authority meeting for September 3, 2025, as written; seconded by Member Greeley. Motion carried.

Bookkeeper's Report-Authority Bookkeeper Fred Weaver presented the financial reports for acceptance which included the following: An explanation of the invoices paid and pending, revenues received, bookkeeper's report fund totals /financial report, CoLA EDUs and tapping fees report. A site audit was performed on October 31, 2025, with Bradley Weaver's assistance, the site audit went well. A letter was received from CoLA Wastewater Treatment Facility concerning liquified types of greases that are causing treatment and housekeeping issues to the system. The letter asked for help in identifying any locations or situations that may be contributing to this problem, watching for illegal dumping and monitoring the out of the way manholes. In addition, to please let them know of any maintenance to sewer lines and pump stations that may result in a batch of grease or debris being sent to the facility. Motion to accept the Bookkeeper's Report as submitted was made by Secretary Graves; seconded by Member Greeley. Motion carried.

Citizens/Public Comments- None

Engineer's Report- Jeff Steckbeck of Steckbeck Engineering presented the operational status of the SATA pumping stations as follows: The Mayapple Woods Pump Station and Locust Road Pump Station are running well. The Reigerts Lane Pumping Station pump #2 has a small hole that causes the pump to overheat. A company will come in and power clean the pipe and spray a sealant to prevent air leaking from the pipe. The Route 422 Pumping Station has a block heater with a standby generator that is burnt out and will be replaced in the following week. Mr. Steckbeck gave the Board some background information on the grease situation that Bookkeeper Weaver brought to the attention of the board. A report was given on the status of projects in SAT that are ready for connection and projects that are already connected to the sewer system. A sinkhole issue at 780 Bricker Lane was brought to the attention of the Authority. Steckbeck Engineering will investigate the issue to see what can be done.

Engineer's Report continued- Mr. Steckbeck and Attorney Gibson suggest adding an addition to the rules and regulations of SATA to handle any sewer backups for residents. Possible wording would state that all sewer customers are advised to have sewer backup insurance coverage added as a rider to their homeowners' policy. The SATA will expect that any sewer backups claims will first be submitted to the homeowner's insurance company. If their insurance company can prove liability the SATA will accept responsibility. In all cases SATA will pay the deductible. This suggestion was tabled until further discussions take place.

Attorney's Report- Eric Gibson of the Gibson Law Group informed the Board of the following: The Amended Sewer Extension/Connection Agreement for Garman Builders at Wynfield, LLC to accept dedication of sewer lines has not been finalized and Attorney Gibson will follow up with Attorney Reilly Noetzel of Barley Snyder for the status of the agreement. Attorney Gibson continues working with Kristen Yeagley of Steckbeck Engineering, on accounts that are delinquent. The accounts that are delinquent (at least 3 quarters or more) will continue to get a 30-day letter which notifies the account holder that their water will be shut off and/or a lien will be placed. Attorney Gibson will use Ms. Yeagley's SATA Summary Report which includes a list of outstanding quarterly sewer invoices according to CoLA as of November 1, 2025, to send the letters. Attorney Gibson is pleased with the responses that these letters are generating.

Secretary Graves continues to explore old meeting minutes for the dates that Harry Schaffer served on the board to move forward with the renaming of the Reigerts Lane Pump Station.

Mr. Steckbeck announced that Steckbeck Engineering (SESI) will transfer ownership of MASS LLC to Mr. Steckbeck, who will operate and oversee MASS LLC's operations. Given the ownership change, Mr. Steckbeck asked the Board to consider retaining MASS LLC as the operator of the pump stations effective January 1, 2026. SESI would continue as SATA engineer with Mr. Steckbeck continuing to do the engineering for SATA as a subconsultant of SESI.

Adjournment

Noting the conclusion of current business, Vice Chairman Baker called for a motion to pay bills. Secretary Graves moved; seconded by Member Greeley. Motion carried.

Vice Chairman Baker called for a motion to adjourn. Secretary Graves moved; seconded by Member Greeley. Motion carried.

Respectfully Submitted:

James Graves, Secretary-SATA

Patrick Brewer, Chairman-SATA