

**South Annville Township, Lebanon County, Authority
Board Meeting
1036 Horseshoe Pike
Lebanon, PA 17042**

Minutes 3/2/2022

Patrick Brewer, Chairman

David Greely, Member

Paul Baker, Vice Chairman

Jack Hinton, Treasurer

James Graves, Secretary

The meeting was called to order by Chairman Brewer at 6:30 P.M. Present were Patrick Brewer, James Graves, Paul Baker, Fred Weaver of Weaver Accounting, Engineer Jeffrey Steckbeck of Steckbeck Engineering, Jeanette Henning South Annville Township. Excused were Treasurer Jack Hinton and Member David Greely.

Minutes of January 5, 2022- Motion to approve the minutes of the South Annville Municipal Authority Meeting for January was made by Vice Chairman Baker; second by Secretary Graves. Motion was unanimous.

Bookkeeper's Report-Authority Bookkeeper Fred Weaver presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Bookkeeper's report fund totals /financial report. Mr. Weaver reported that the reduction to a quarterly \$5.00 per EDU Ready to Serve charge was reflected in the March billing cycle. Motion to accept the Bookkeeper's Report was made by Secretary Graves; second by Vice Chairman Baker. Motion was unanimous.

Citizens/Public Comments- No Public Comments.

Engineer's Report- Jeff Steckbeck of Steckbeck Engineering presented Kristen Yeagley's SATA Summary Report to the board which included a list of outstanding (at least two quarters in arrears) quarterly sewer invoices as of February 28, 2022, along with notes on additional projects that require connection to the sewer system and invoices that are billed in accordance with the SATA's 90 day wait period. Mr. Steckbeck also informed the Board about the operational status of the SATA pumping stations which are all running well. Steckbeck Engineering filed the Chapter 94 Municipal Waste Load Management Annual Report. Mr. Steckbeck also gave a thorough review of the allocated EDUs which included the calculation and re-capturing of EDUs availability/capacity. The designs for DHL's sanitary sewer system meets with all the requirements/regulations of the DEP code. Mr. Steckbeck recommend that the Board approve the plans for DHL's sanitary sewer system and authorize the engineer to issue an approval letter to Lebanon County Planning Department.

Attorney's Report- Anthony Fitzgibbons of the Law Office of Anthony J. Fitzgibbons was not in attendance however he reported to Chairman Brewer that the 30-day letters (liens imminent) that were sent out in February are getting good results.

ACTION ITEMS

Motion by Secretary Graves to Approve the DHL Sanitary Sewer System Plans and to Authorize the SATA Engineering Firm to issue and send an approval letter to Lebanon County Planning Department; second by Vice Chairman Baker. Motion was unanimous.

Adjournment

Noting the conclusion of current business, Chairman Brewer called for a motion to adjourn. Secretary Graves moved; seconded by Vice Chairman Baker the motion to pay bills and adjourn. Motion was unanimous.

Respectfully Submitted:

James Graves, Secretary
South Annville Township Authority

Patrick Brewer, Chairman
South Annville Township Authority