

**South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042**

Minutes 6/12/2024

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Heather Mesko, Chief Sutcliffe, Jim Caldwell of Rettew Engineering, Gordy Sheetz and Dave Sollenberger of the SAT Planning Commission, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of May 8, 2024- Motion to approve the minutes of the Board of Supervisors Meeting for May was made by Supervisor Harrell; seconded by Supervisor Rhine. Motion carried unanimously.

Treasurer's Report-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; seconded by Supervisor Harrell. Motion carried unanimously.

Citizens/Public Comments- Resident Miller Baird asked the results of the traffic study that was done for Royal Road. The study showed that no change in speed limit was warranted. Mr. Baird asked if a traffic study could be conducted to possibly reduce the speed limit on Bachman Road.

Engineer's Report- Jim Caldwell of Rettew Engineering informed Supervisors of the following activities for the month: Looking into the Wynfield proposed asphalt trail location and permitting process, Candler's Pointe, Southgate Preliminary Plans, Reviewing Carmany Tract. The 2024 Road Line Striping Project and MS-4 Inspections. Mr. Caldwell suggested setting up an onsite meeting with the property owner to discuss an easement for the Brandt Road Culvert Project.

Manager's Report- Township Manager, Jeanette Henning informed the Board of the following: The two one-million-dollar Certificates of Deposit have reached maturity and are ready for possible reinvestments. The Lebanon Western Regional Police Agreement is ready for approval and a Resolution to adopt and authorize the execution of the agreement is also ready. The C.M. High yearly Maintenance Agreement for \$820.00 is ready for approval. The Garcia, Garman & Shay 2024 Audit Agreement for \$6,500.00 is ready for approval. After a presentation by SAT Planning Commission Chairman, Gordy Sheetz, the Garman Wynfield 4-Lot Subdivision Plan was tabled for further discussion. Heather Mesko, Assistant Township Manager informed the Board that two easement agreements for the Brandt Road Culvert Project have been signed. Nora Hoover, a member of the National Honor Society chose beautifying the SAT Office Building for her Community Service Project. A request for a change in signage for the Hinkle and Brandt Road intersection has been received.

ACTION ITEMS

Motion by Supervisor Harrell to Approve the Reinvestment of the Two One-Million-dollar Certificates of Deposit for one year at a minimum rate of 4.79. His motion included Authorizing Manager Henning to sign the documents.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Hoover to Adopt Resolution # 6-12-24; seconded by Supervisor Harrell. Motion carried unanimously.

Motion by Supervisor Harrell to Accept the Lebanon Western Regional Police Agreement.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Hoover to Accept the C.M. High Yearly Maintenance Agreement.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Rhine to Retain Garcia, Garman & Shay for the 2024 Audit.; seconded by Supervisor Harrell. Motion carried unanimously.

Motion by Supervisor Hoover to Table Approving the Garman Wynfield 4-Lot Subdivision Plan.; seconded by Supervisor Harrell. Motion carried unanimously.

Police Department- Chief Sutcliffe

Police report for May 2024.

Adjournment

Noting the conclusion of current business, Supervisor Harrell moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. Motion carried unanimously.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairman
Board of Supervisors