

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 11/12/2025

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Heather Mesko, Asst. Twp. Manager

Garry Rhine, Supervisor

Ben Sutcliffe, Chief Police Department

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, Garry Rhine, Jeanette Henning, Heather Mesko, Chief Sutcliffe, Allison Garner of Rettew Engineering, Ed Kreider, Ed Fogelsanger representative for the GLRA, Stephanie Butler & Christina Moyer of the SAT Planning Commission. And others. Supervisor Harrell was excused.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Meeting of October 08, 2025-Motion to approve the minutes of the Board of Supervisors meeting for September 10th was made by Supervisor Rhine; seconded by Supervisor Hoover. Motion carried unanimously.

Treasurer's Report-Twp. Manager presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Hoover; seconded by Supervisor Rhine. Motion carried unanimously.

Citizens/Public Comments- Dustin Seiders of the Annville-Cleona Fire Department thanked the board for their 2025 contributions, he also supplied the board with a summary of the State's Study of Regionalization of fire companies.

Engineer's Report- Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: Louser Road draining issue is in the review process to see what options are available to move forward with this project. Ms. Garner met with Candler's Pointe representatives to inspect ramps in the development to make sure that they are ADA compliant. The Bachman Road realignment is in the review process along with the Horseshoe Drive sewer project.

Manager's Report- Township Manager, Jeanette Henning along with Assistant Township Manager Heather Mesko informed Supervisors of the following: The development agreement for Candler's Pointe Phase 2 has been prepared by Township Solicitor, Josele Cleary allowing them to place a temporary base section between Phase 1 and Phase 3 and is ready for approval. A draft of the 2026 budget was submitted and will be advertised for possible adoption at the December 10th meeting. DHL is anticipating tenant occupancy by next August or September. Letter of thanks for the 2025 donations were received by Campbelltown and Mt. Gretna Fire Companies.

ACTION ITEMS

Motion by Supervisor Rhine to Approve the Candler's Pointe Development – Phase 2 Agreement.; seconded by Supervisor Hoover. Motion passed unanimously.

Police Department– Chief Sutcliffe

Police report for October 2025.

Adjournment

Noting the conclusion of current business, Supervisor Hoover moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. Motion carried unanimously.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors