

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 2/11/2026

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Heather Mesko, Asst. Twp. Manager

Garry Rhine, Supervisor

Ben Sutcliffe, Police Department

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, Jeanette Henning, Heather Mesko, Chief Sutcliffe, Allison Garner of Rettew Engineering, Stephanie Butler & Christine Moyer of the SAT Planning Commission, Ed Kreider, Ed Fogelsanger representative for the GLRA. And others. Supervisor Rhine attended the meeting virtually. Supervisor Harrell was excused.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of January 14, 2025-Motion to approve the minutes of the Board of Supervisors meeting for January 14th was made by Supervisor Hoover; seconded by Supervisor Rhine. Motion carried unanimously.

Treasurer's Report-Twp. Manager presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Hoover; seconded by Supervisor Rhine. Motion carried unanimously.

Citizens/Public Comments-None

Engineer's Report- Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: DHL has submitted design changes to original plans that will need farther review. A final plan submission for Southgate Phase 2 is also in the review process. Work continues on finishing designs for the Louser Road Culvert.

Manager's Report- Township Manager, Jeanette Henning, along with Assistant Township Manager Heather Mesko informed Supervisors of the following: The Proposed Ordinance to Rewrite Section 306, Proposed Uses Not Covered has been properly advertised and is ready for adoption. The Audit for the year 2025 has been completed by Garcia, Garman & Shea. Our invoices for Winter Maintenance were a bit higher than usual because of snow fall in January. The Lebanon Valley Conservancy has sent a letter of thanks for the 2025 contribution.

ACTION ITEMS

Motion by Supervisor Rhine to Adopt Ordinance #2-11-2026 , Proposed Ordinance to Rewrite Section 306, Proposed Uses Not Covered.; seconded by Supervisor Hoover. Motion carried unanimously.

Police Department- Chief Sutcliffe

Police report for December 2025.

Adjournment

Noting the conclusion of current business, Supervisor Hoover moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. Motion carried unanimously.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors