

**South Annville Township, Lebanon County, Authority
Board Meeting
1036 Horseshoe Pike
Lebanon, PA 17042**

Minutes 7/02/2025

Patrick Brewer, Chairman

David Greely, Member

Paul Baker, Vice Chairman

James Graves, Secretary

The meeting was called to order by Chairman Brewer at 6:30 P.M. Present were Patrick Brewer, Paul Baker, Jim Graves, David Greely, Fred and Bradley Weaver of Weaver Accounting, Jeffrey Steckbeck of Steckbeck Engineering, Eric Gibson of Gibson Law Group, Jeanette Henning and Heather Mesko of South Annville Township.

Minutes of May 7, 2025- Having received no additions or corrections, Vice Chairman Baker moved to approve the minutes of the South Annville Township, Lebanon County, Authority meeting for May 7, 2025, as written; seconded by Member Greely. Motion carried.

Bookkeeper's Report-Authority Bookkeeper Fred Weaver presented the financial reports for acceptance which included the following: An explanation of the invoices paid and pending, revenues received, bookkeeper's report fund totals /financial report, CoLA EDUs and tapping fees report. Motion to accept the Bookkeeper's Report as submitted was made by Vice Chairman Baker; seconded by Secretary Graves. Motion carried.

Citizens/Public Comments- South Annville Township resident Joshua Kuhn attended the meeting to express his dissatisfaction with the Authority's handling of the Locust Road Pumping Station's excess water flow.

Engineer's Report- Jeff Steckbeck of Steckbeck Engineering presented the operational status of the SATA pumping stations, with one emergency callout for the Locust Road Pumping Station. Repair work was needed for Reigerts Lane Pumping Station pump number 1. Mayapple Pumping Station is working well, along with Route 422 Pumping Station. Mr. Steckbeck suggested placing a line item in the 2026's budget to invest in a videotaping system which will monitor the sewer lines. County Engineer Rick Bolt requested Mr. Steckbeck meet with him and Mr. Kuhn on Tuesday, July 8th at 11:00 AM at Southgate to review stormwater management. Mr. Steckbeck suggested that the Board allocate some money to do some additional grading to the North of the Locust Road Pump Station. Comments from DEP on The Chapter 94 Municipal Wasteload Management Annual Report for calendar year 2024, have not been received. Mr. Steckbeck also encouraged the Board to think about drafting a policy to reimburse residents who have damage to their homes because of sewer issues.

Attorney's Report- Eric Gibson of the Gibson Law Group informed the Board of the following: The status of the Wynfield Amended Sewer Extension/Connection Agreement to accept dedication of sewer lines is waiting on Garman Builder's attorney's comments. The status of the Developer's Sewer Extension/Connection Agreement for Reigerts Lane, LLC (Candler's Pointe Development) is ready for signatures. The Sewer Extension/Connection Agreement for Southgate is ready for signatures. The Reservation of Sewer Capacity Agreement for Ninety-Seventeen LLC is ready for signatures. Attorney Gibson continues working with Kristen Yeagley of Steckbeck Engineering, on accounts that are delinquent. The accounts that are delinquent (at least 3 quarters or more) will continue to get a 30-day letter which notifies the account holder that their water will be shut off and/or a lien will be placed. Attorney Gibson will use Ms. Yeagley's SATA Summary Report which includes a list of outstanding quarterly sewer invoices according to CoLA as of July 1, 2025, to send the letters. Attorney Gibson will draft a policy to address reimbursing residents who have sewer issues that affect their homes.

ACTION ITEMS -None

Adjournment

Noting the conclusion of current business, Chairman Brewer called for a motion to pay bills. Vice Chairman Baker moved; seconded by Secretary Graves. Motion carried.

Chairman Brewer called for a motion to adjourn. Member Greely moved; seconded by Vice Chairman. Motion carried.

Respectfully Submitted:

James Graves, Secretary-SATA

Patrick Brewer, Chairman-SATA