

**South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike Lebanon, PA 17042**

Minutes 02/08/2017

Meeting No. 02 of 2017

Minutes of February 2017

The regular monthly meeting of the South Annville Township Board of Supervisors was held in the Community Building at 7:00 PM. Chairman Dale Hoover presided. Present were Dale Hoover, Chester Horst, John Harrell, Donald Umberger, Jeanette Henning, Jim Caldwell, Chief Ben Sutcliffe, Ed Kreider and others.

The meeting opened with a pledge to the Flag and a moment of silence.

Chester Horst moved and Dale Hoover seconded a motion to approve the Secretary's Report. Motion passed 3-0.

John Harrell moved and Chester Horst seconded a motion to accept the Treasurer's Report. Motion passed 3-0.

Jim Caldwell of Rettew Associates confirmed that a letter of response has been sent to Servant Oasis concerning their on-lot sewer numbers. If Servant Oasis decides to install a small flow treatment plant the process will have to be approved and monitored by DEP, in the event that DEP is doing the approving and monitoring Servant Oasis will have to submit project plans to the Township for acknowledgement of the plans. Jim also would like to meet with the operator of the Vander Homes Treatment Plant to make sure that the numbers agree with the calculated flow numbers for capacity. Jim will have a representative follow up with John Vanderfoffer before he communicates with DEP.

Jim Caldwell also said that after Williams Pipeline made some minor changes, the road agreement will be reviewed again before signing it. Jim will also prepare and send a letter to Sunoco Pipeline (cross over Beech Street & South Mt. Pleasant road) in order to have a road agreement signed with them. He continued with a request for approval of the placement of monuments in Bachman Run-Phase 1 & 1A. Jim said that using monuments instead of pins is a more permanent solution for surveying purposes. Richard Boltz (County Engineer) would need a letter from the Township stating that the Supervisors approve of using four monuments. Dale Hoover moved and John Harrell seconded a motion to approve using four monuments. Motion passed 3-0. The Township Secretary will forward the notice to Richard Boltz.

Donald Umberger informed the Supervisors that there is one Township residence that has not complied with the sewer pumping (non-pumper). The Township will start action on property owner/s March 1, 2017 if property is still in a non-compliant status.

Donald Umberger updated the Supervisors about the Killinger Road Bridge Project. The project is 40% complete on developing the repair plan and the permit application to submit to DEP. The plan and application is being prepared by Wilson Consulting Group, PC. Donald also asked the Supervisors for authorization to advertise for bids on the 2017 Proposed Road Projects. Jim Caldwell suggested having the bids ready for the April Township meeting with proposed completion dates of August or September 2017. Chester Horst moved and Dale Hoover seconded a motion to advertise bids. Motion passed 3-0.

Donald Umberger informed the Supervisors that the application for county aid will be sent to Jon Fitzkee at the Lebanon County Planning Department for his approval, the Jon will submit application to PennDot. Donald also informed Supervisors that Township Solicitor, Josele Cleary will make some suggestions about updating the Township's billboard and sign codes section. Another update was given about the ruling of the final appeal from Hoffer Pavement in which the ruling was in the favor of the Township and that the Kovarik law suit will be handled by the Township's insurance company.

Donald went on to report that DJH Associates LLC defaulted in paying their taxes on their property located north of Fink's Development, so the bank has assumed ownership. In March of this year, the property will go into foreclosure. Township Colicitor, Josele Cleary suggests filing a sales agreement that the property/land will not be developed unless the Township is paid. South Annville has always used Elected Township Auditors to perform the Township's Annual Audit. The Township would like to hire a CPA firm to take over of the annual audit. In order for this to take place a resolution would need to be proclaimed, then said resolution would have to be advertised for thirty days. After that the Township would have to appoint a CPA firm. With the annual audit deadline of April 1st looming and the Elected Township Auditors ready for their auditing duties to take place, the Supervisors have decided to use the Township Auditors for the 2016 Audit and use the rest of 2017 to hire a CPA firm. This will give the Township ample time to interview CPA firms. Dale Hoover moved and John Harrell seconded the motion to use the Township's Elected Auditors for the 2016 audit. Motion passed 3-0.

Jeanette Henning gave the following report for 2016 regarding permits issued: Estimated Construction Costs Totals-\$13,149 million and Fees Collected Totals-\$16,714.00. 101 Permits were issued for 2016. Jeanette will have a comparison spreadsheet showing the previous year permit numbers for review at the March Township meeting.

There were no Public Comments.

Chief Sutcliffe gave the monthly report. Chief Sutcliffe also said that due to the proposed opening of Rutter's at the new intersection of Killinger Road and Main Street; he has suggested that the Palmyra Run that is scheduled for May and will use a portion of Killinger Road be rerouted and Killinger not be a part of the run. The Palmyra Recreation Board is now seeking an alternate route for the Run and will share their plans with the Police Department when completed.

Chester Horst moved and John Harrell seconded a motion to pay bills and adjourn. Motion passed 3-0.

