

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 1/11/2023

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Chief Sutcliffe, Jim Caldwell and Allison Garner of Rettew Engineering, Ed Kreider, Ed Fogelsanger-SAT GLRA Representative, Gordon Sheetz and Stephanie Butler of South Annville Planning. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of December 14, 2022- Motion to approve the minutes of the Board of Supervisors Meeting for December was made by Supervisor Rhine; second by Supervisor Harrell. Motion passed 3-0.

Minutes of January 3, 2023 – Motion to approve the minutes of the Board of Supervisors Organizational Meeting was made by Supervisor Harrell; second by Supervisor Rhine. Motion passed 3-0.

Treasurer's Report-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Harrell; second by Supervisor Hoover. Motion passed 3-0.

Citizens/Public Comments- Ed Fogelsanger gave a brief introduction about the new Compliance Officer, Michelle Miller for the Greater Lebanon Refuse Authority.

Engineer's Report- Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: Reviewing plans for Southgate Development and Wynfield, Phase 1A. Looking into the proposed remediation for the Killinger Road discrepancies between DHL and Northpoint. Attended a Preconstruction meeting at Wynfield Development for the proposed water line extension. The extension is scheduled to begin Monday, January 16th. This extension will require a road closure between the hours of 7:30A.M. and 4 P.M., school buses will have access through this closure.

Managers' Report- Township Manager, Jeanette Henning informed Supervisors of the following: The 2023 Road Project which includes 4/10th of a mile on Lake Drive from Mt. Wilson to Cul-de-sac, 4/10th of a mile on Laurelwood Drive from Horseshoe Trial Drive to Mine Road, the Township Office's, and Community Building Parking Lot, approximately 1,000 feet from Township Line on Oak Street. With an alternative to complete Oak Street to Route #934. The Commonwealth Companies have received their requested grant money. They would like to schedule a telephone meeting to discuss moving forward with their project with representatives from the Township.

ACTION ITEMS

Motion by Supervisor Hoover to Authorize the Daily Closing of Reigerts Lane from Quittie Park Drive to Mt. Pleasant Road from 7:30 A.M. to 4:00 P.M. for approximately one month from start of water extension project to be determined.; second by Supervisor Harrell. Motion passed 3-0.

Motion by Supervisor Rhine to Authorize Rettew Engineering to Prepare Bid Documents for the 2023 Road Project; second by Supervisor Hoover. Motion passed 3-0.

Motion by Supervisor Hoover to Appoint Jeanette Henning as the Voting Delegate at the 2023 PSATS Convention to be held in April.; second by Supervisor Harrell. Motion passed 3-0.

Police Department– Chief Sutcliffe

Police report for December 2022.

Adjournment

Noting the conclusion of current business, Supervisor Harrell moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. His motion included moving into an Executive Session to discuss personnel matters. With no return to Open Session. Motion passed 3-0.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors