

**South Annville Township, Lebanon County, Authority
Board Meeting
1036 Horseshoe Pike
Lebanon, PA 17042**

Minutes 5/01/2024

Patrick Brewer, Chairman

David Greely, Member

Paul Baker, Vice Chairman

James Graves, Secretary

The meeting was called to order by Chairman Brewer at 6:30 P.M. Present were Patrick Brewer, Paul Baker, David Greely, Fred and Bradley Weaver of Weaver Accounting, Jeffrey Steckbeck of Steckbeck Engineering, Attorney Eric Gibson of the Law Offices of Anthony J. Fitzgibbons, Jeanette Henning of South Annville Township and others. Secretary Graves was excused.

Minutes of March 6, 2024- Having received no additions or corrections, Member Greely's motion to approve the minutes of the South Annville Township, Lebanon County, Authority meeting for March 6, 2024, as written; seconded by Vice Chairman Baker. Motion carried unanimously.

Bookkeeper's Report-Authority Bookkeeper Fred Weaver presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Bookkeeper's report fund totals /financial report. Motion to accept the Bookkeeper's Report as submitted was made by Member Greely; seconded by Vice Chairman Baker. Motion carried unanimously.

Citizens/Public Comments- None.

Prior Business Items- An update on the water connection for 328 Reigerts Lane pumping station presented by Engineer Jeff Steckbeck included a proposal from L&N Zimmerman Excavating for drilling needed to install a pipe to PS. The Rte. 422 PS well continues to be a work in progress. The agreement consigning MFS' CoLA treatment EDUs to SATA is ready for approval by the Board of Supervisors. The Developer's Agreement for Carmany Place Apartments is completed and ready for signature.

Engineer's Report- Jeffrey Steckbeck of Steckbeck Engineering presented the operational status of the SATA pumping stations which are running well. The Chapter 94 Report has been submitted to CoLA and their engineer. As of this meeting, comments from the DEP on the report have not been received. Mr. Steckbeck prepared and presented a draft for informational purposes only of a sewer capacity allocation spreadsheet.

Attorney's Report- Eric Gibson of the Law Offices of Anthony J. Fitzgibbons reported that he continues to work with Kristen Yeagley on accounts that are delinquent. The accounts that are delinquent (three quarters or more) will continue to get a 30-day letter which notifies the account holder that their water will be shut off and/or a lien will be placed. Attorney Gibson will use Ms. Yeagley's SATA Summary Report which includes a list of outstanding quarterly sewer invoices as of May 1, 2024, to send the letters. Attorney Gibson informed the Board that the 30-day letters are still proving to be successful.

Attorney's Report continued- Included in Attorney Gibson's report was a reminder of the count of EDUs that the various Reservation of Capacity Agreements (which were previously executed and received) for Carmany Place, Garman Builders at Wynfield of Annville, Candler's Pointe and South Annville Holdings (Southgate).

Items for Consideration- A letter explaining the sewer connection for 333 Quittie Park Drive will be sent to property owner. A telephone quote of \$75,000 for a portable sewer pump has been received and Engineer Jeff Steckbeck will review spec sheets and inspect the pump.

ACTION ITEMS

Motion by Vice Chairman Baker to Approve the L&N Zimmerman Excavating, Inc. proposal of \$2003.00 for drilling.; seconded by Member Greely. Motion carried unanimously.

Adjournment

Noting the conclusion of current business, Chairman Brewer called for a motion to pay bills and adjourn. Vice Chairman Baker moved; seconded by Member Greely. Motion carried unanimously.

Respectfully Submitted:

James Graves, Secretary-SATA

Patrick Brewer, Chairman-SATA