

**South Annville Township, Lebanon County**  
**Board of Supervisors Meeting**  
**1036 Horseshoe Pike**  
**Lebanon, PA 17042**

**Minutes 7/08/2020**

Dale Hoover, Chairman  
John Harrell, Vice Chairman  
Garry Rhine, Supervisor

**Meeting No. 09 of 2020**

Donald Umberger, Twp. Manager  
Ben Sutcliffe, Police Department

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The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Donald Umberger, Jeanette Henning, Chief Sutcliffe, Jim Caldwell of Rettew Engineering, Josele Cleary of Morgan, Hallgren, Crosswell & Kane, P.C., Brandon Williams of Garman Builders, Claudia Shank Attorney for Garman Builders, Ed Kreider, Ed Fogelsanger, Ellen DiSantis and Stephanie Butler of SAT Planning, and others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

**Minutes of June 2020-** Motion to approve the minutes of the Board of Supervisors Meeting for June was made by Supervisor Rhine; second by Supervisor Harrell. Motion passed 3-0.

**Treasurers' Report-**Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Hoover; second by Supervisor Harrell. Motion passed 3-0.

**Citizens/Public Comments-** No Public Comments initially however as Supervisors were ready to adjourn and pay bills, resident Colt Galusha asked if developer (Garman Builders) will be paying for all the costs associated with Eminent Domain.

**Engineers' Report-** Jim Caldwell of Rettew Engineering gave updates to the Supervisors regarding MS-4 Permitting, Killinger Road Bridge Project and the BETA Project.

**Managers' Report-** Township Manager, Donald Umberger informed Supervisors of the following: 1. Lawn Ambulance Company has asked to be placed 1<sup>st</sup> on the call box system. 2. Eminent Domain request remains in place for Jeffsue Lane and Township Solicitor, Josele Cleary will prepare, advertise, and file an Order of Taking Ordinance which can be adopted at next month's township meeting. Ms. Cleary will also prepare an agreement with the Developer (Garman Builders) to establish what costs they will be reimbursing the township for with fees that will be incurred with adopting Eminent Domain. 3. Communication with Matt and Krystal Rullo, Rettew Engineering and SAT to find a solution to the Bricker & Spruce Street intersection options continues. 4. CM High's Maintenance Agreement for 2020-2021 needs to be approved. 5. The consensus of the Supervisors was to have Township Solicitor, Josele Cleary prepare a Resolution for Establishing Rules & Regulations for Conduct at Public Meetings.

**Managers' Report Continued-**

6. The SAT Office phone system needs updating. 7. Annville Township has notified SAT of the 2020 leaf pick-up dates and asked if SAT will once again join in this event.

**ACTION ITEMS**

Motion by Supervisor Hoover to Authorize Township Solicitor, Josele Cleary to prepare an agreement with Garman Builders to establish what they will reimburse township for fees involved with Eminent Doman; second by Supervisor Harrell. Motion passed 3-0.

Motion by Supervisor Harrell to Authorize Township Solicitor, Josele Cleary to prepare and advertise an Ordinance for Order of Taking; second by Supervisor Rhine. Motion passed 3-0.

Motion by Supervisor Harrell to approve moving Lawn Ambulance to position one on the County's call box system; second by Supervisor Rhine. Motion passed 3-0.

Motion by Supervisor Hoover to Approve the CM High Maintenance Agreement for 2020-2021; second by Supervisor Rhine. Motion passed 3-0.

Motion by Supervisor Hoover to purchase a telephone system for Township Offices from Choice Communications for \$2738.00 with an additional cost of \$525.00 for four years of software maintenance; second by Supervisor Rhine. Motion passed 3-0.

**Police Department– Chief Sutcliffe**

Police report for June 2020 attached.

**Adjournment**

Noting the conclusion of current business, Supervisor Harrell moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. Motion passed 3-0.

Respectfully Submitted:

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Donald Umberger, Township Manager  
Secretary/Treasurer, South Annville Township

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Dale Hoover, Chairperson  
Board of Supervisors