

**South Annville Township, Lebanon County**  
**Board of Supervisors Meeting**  
**1036 Horseshoe Pike**  
**Lebanon, PA 17042**

**Minutes 12/09/2020**

Dale Hoover, Chairman

John Harrell, Vice Chairman

Garry Rhine, Supervisor

**Meeting No. 14 of 2020**

Donald Umberger, Twp. Manager

Ben Sutcliffe, Police Department

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The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, Garry Rhine, Donald Umberger, Jeanette Henning, Chief Sutcliffe, Jim Caldwell of Rettew Engineering, Ed Kreider, Ed Fogelsanger, Ellen DiSantis of SAT Planning, and others. Supervisor John Harrell was excused.

The meeting opened with the Pledge of Allegiance and a moment of silence.

**Minutes of November 2020**- Motion to approve the minutes of the Board of Supervisors Meeting for November was made by Supervisor Rhine; second by Supervisor Hoover. Motion was unanimous.

**Treasurers' Report**-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Dale; second by Supervisor Rhine. Motion was unanimous.

**Citizens/Public Comments**- No Public Comments.

**Engineers' Report**- Jim Caldwell of Rettew Engineering asked Supervisors grant him permission to put together a bid package for Widening Killinger Road to 26'. Supervisors authorized Mr. Caldwell to start the bidding process package to be presented at next month's meeting. A meeting will be scheduled to include Supervisor Dale Hoover, Township Manager Donald Umberger, SAT Solicitor Josele Cleary and Mr. Caldwell to discuss the Proposed Conditions which was submitted for Southgate at Annville Development.

**Managers' Report**- Township Manager, Donald Umberger informed Supervisors of the following: 1. The 2021 Budget is ready for adoption. 2. Sunoco request an extension to the Driveway Permit which is on file. Supervisors authorized Mr. Umberger to grant an extension by email or letter and the Escrow check will be held till January 2021. 3. A Zoning Violation has been filed for 417 Reigerts Lane (Quittie Park) Permitted Use. 4. The 2021 Meeting Dates Schedule for both, Township and Authority is ready for Advertising which includes the January 4, 2021 Organizational Meeting. 5. Kruger Plans were submitted, no action needed at tonight's meeting. 6. The Treasurer's Bond will need to be signed.

**ACTION ITEMS**

Motion by Supervisor Hoover to Open Hearing on Ordinance 12-9-20, Adjusting Set Backs in Existing Mobile Home Parks prior to 2000. After no comments, Supervisor Hoover motioned to close Hearing; second by Supervisor Rhine. Motion was unanimous.

Motion by Supervisor Hoover to Adopt Ordinance 12-9-20 as presented; second by Supervisor Rhine. Motion was unanimous.

Motion by Supervisor Hoover to Approve the 2021 Budget as presented; second by Supervisor Rhine. Motion was unanimous.

Motion by Supervisor Hoover to Advertise the 2021 Meeting Dates Schedule for both, Township and The Authority to include the January 4, 2021 Organizational Meeting; second by Supervisor Rhine. Motion was unanimous.

**Police Department– Chief Sutcliffe**

Police report for November 2020 attached.

**Adjournment**

Noting the conclusion of current business, Supervisor Rhine moved; seconded by Supervisor Hoover a motion to pay bills and adjourn. Motion was unanimous.

Respectfully Submitted:

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Donald Umberger, Township Manager  
Secretary/Treasurer, South Annville Township

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Dale Hoover, Chairperson  
Board of Supervisors