

**South Annville Township, Lebanon County**  
**Board of Supervisors Meeting**  
**1036 Horseshoe Pike**  
**Lebanon, PA 17042**

**Minutes 1/08/2020**

Dale Hoover, Chairman  
John Harrell, Vice Chairman  
Garry Rhine, Supervisor

**Meeting No. 02 of 2020**

Donald Umberger, Twp. Manager  
Ben Sutcliffe, Police Department

---

---

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Donald Umberger, Jeanette Henning, Jim Caldwell of Rettew Engineering, Chief Sutcliffe, Ed Kreider, Ellen DiSantis and Stephanie Butler of SAT Planning and Others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

**Minutes of December 2019**- Motion to approve the minutes of the Board of Supervisors Meeting for December was made by Supervisor Rhine; second by Supervisor Hoover. Motion passed 3-0.

**Treasurers' Report**-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Harrell; second by Supervisor Rhine. Motion passed 3-0.

**Engineers' Report**- Jim Caldwell of Rettew Engineering informed Supervisors that the bid for the Killinger Road Bridge will be ready for awarding at the February meeting. He also asked Supervisors to grant him approval to reach out to DEP for an emergency bridge repair permit which was granted by Supervisors. Supervisors also granted Mr. Caldwell approval to begin the bidding process for the 2020 Road Project. The bidding will be for resurfacing Mt. Pleasant Road from the entrance of Kreider Farm to the intersection of Mt. Pleasant and Louser Road. Caldwell also reported that the necessary advertising and paperwork for Phase II of Garman/Gardel for possible acceptance/adoption at the February meeting. He will communicate all information to SA Township Solicitor, Josele Cleary. Caldwell presented to Supervisors a brief update on the BETA project.

**Managers' Report**- Township Manager, Donald Umberger informed Supervisors of the following: 1. A delegate for the PSAT's 2020 Convention is needed. Supervisors appointed Supervisor Garry Rhine. 2. Williams Pipeline requested the return of \$10,000 Escrow Funds. 3. Along with Township Engineer, Jim Caldwell, an update on the BETA Project Subdivision Plan was presented. 4. The 2020 Salt Contract needs to be signed and submitted no later than March 15<sup>th</sup>. 5. Preliminary meeting for Wynfield Development is scheduled for Thursday, January 16<sup>th</sup> with two representatives from Garman, township engineer, township manager and one township supervisor.

**ACTION ITEMS**

Motion by Supervisor Hoover to return the \$10,000 Escrow Bond, minus Legal and Engineering fees, to Williams Pipeline/Atlantic Sunrise; second by Supervisor Harrell. Motion passed 3-0.

**Citizens/Public Comments-** Township resident, John Kreiser expressed concern for the increase of traffic from present/future population growth in SA Township. Colt Galusha, also a township resident asked about plans for Wynfield Development.

**Police Department– Chief Sutcliffe**

Police report for December and Year End- 2019 attached.

**Adjournment**

Noting the conclusion of current business, Supervisor Harrell moved; second by Supervisor Hoover a motion to pay bills and adjourn. His motion included moving into an Executive Session to discuss employee salaries and reviews, after which they will not return to regular session. Motion passed 3-0.

Respectfully Submitted:

\_\_\_\_\_  
Donald Umberger, Township Manager  
Secretary/Treasurer, South Annville Township

\_\_\_\_\_  
Dale Hoover, Chairperson  
Board of Supervisors