

**South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042**

Minutes 7/12/2023

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, Garry Rhine, Jeanette Henning, Chief Sutcliffe, Josele Cleary of Morgan, Hallgren, Crosswell and Kane, Jim Caldwell and Allison Garner of Rettew Engineering, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative, Gordon Sheetz and Stephanie Butler of South Annville Planning Commission. Stenographer, Kathy Sheffey. And others. Supervisor Harrell was excused.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of June 14, 2023- Motion to approve the minutes of the Board of Supervisors Meeting for June was made by Supervisor Rhine; second by Supervisor Hoover. Motion was unanimous.

Treasurer's Report-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; second by Supervisor Hoover. Motion was unanimous.

Citizens/Public Comments- Resident Barb Shuey, told the Supervisors about some issues that are occurring on Weber Lane. Township staff will reach out to Lebanon County Zoning and the Greater Lebanon Refuse Authority to get a resolution to Ms. Shuey's concerns of burning and possible zoning violations. Resident Linda Baird asked Supervisors about a temporary driveway that the Annville-Cleona School is using for construction purposes. Ms. Baird was also concerned about possible future traffic patterns on Bachman Road and how it would affect her property.

Engineer's Report- Jim Caldwell and Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: Ms. Garner told the Supervisor that Construction observations continue for the DHL and Northpoint Properties. Reviewing of the Carmany Place Project for their Conditional Use and Sub-division Plans continues. Conducted an on-site review of the Killinger Road improvements for the Hershey/BETA Project for their request of a Release of Financial Security. A Pre-Construction meeting for the 2023 Road Project was held to discuss the project moving forward. As part of the Road Project, it was suggested leveling out the intersection at Royal Road (to College Avenue) and Route #934 and leveling out a portion of Oak Street using a super paving material. These paving additions require a Change Order Request which Pennsy has submitted totaling \$24,814.40.

Managers' Report- Township Manager, Jeanette Henning informed Supervisors of the following: Andrew Levin of Barry Isette Engineering, Representing the Annville-Cleona School District presented the A/C Land Development Plans for renovations and improvements. These improvements will need the addition of a temporary construction access coming off of Bachman Road. The SAT Planning Commission has reviewed the submitted A/C plans. The SAT Planning Commission Chairman Gordon Sheetz presented to the Board the reviewed Land Development Plans and Planning Module for septic for Fontana Realty LLC. Pennoni Senior Engineer, Joshua Hoffmen, P.E. for the Hershey/BETA Project requested a full release of the remaining balance of financial security being held in the amount of \$130,290.00. A Proposed Ordinance to Amend Zoning Ordinance within the R-2 Medium Density Residential District is ready for Authorization to be sent to LC Planning Department and SAT Planning Commission for review, also to advertise. Township Solicitor, Josele Cleary explained the process for the Conditional Use Hearing for Carmany Place. The Hearing was opened with a statement by David Tshudy of Troutman, Pepper, Hamilton and Sanders, Attorney for Applicant, proceeded to present the Applicant's Exhibits (1-12). The Hearing was continued until the next BOS meeting which will take place, August 9, 2023. A five-minute break was called by Chairman Hoover. The Lebanon Federal Credit Union will have a groundbreaking ceremony late July, with plans to start construction by August. The Crosswalk grant has been submitted. Some water issues in the Township Office Building needs review. Brian Boyer of Boyer Printing presented mock-ups for changing the Township's Building sign to read, Donald H. Umberger Building.

ACTION ITEMS

Motion by Supervisor Hoover to Accept Pennsy Supply's Change Order Request of \$24,814.40.; second by Supervisor Rhine. Motion was unanimous.

Motion by Supervisor Hoover to Authorize Execution of the Annville Cleona School Final Land Development Plan for Additions and Improvements after the School District submits a completed application for a driveway permit for the already installed temporary construction assess which must include installation of a gate, paying all fees for the driveway permit, and a commitment to remove the temporary construction access when work shown on the Land Development Plan is completed.; second by Supervisor Rhine. Motion was unanimous.

Motion by Supervisor Hoover to Approve the Land Development Plans and Planning Module for Fontana Realty LLC.; second by Supervisor Rhine. Motion was unanimous.

Motion by Supervisor Rhine to Deny the Requested remaining balance of \$130,290.00 (Financial Security) based on the advice of the Township's Engineer's Review.; second by Supervisor Hoover. Motion was unanimous.

Motion by Supervisor Hoover to Authorize Sending the Proposed Ordinance to Amend Zoning Lebanon County Planning Department and SAT Planning Commission and to Advertise the Public Hearing for September 13, 2023, at 7:00 PM.; second by Supervisor Rhine. Motion was unanimous.

ACTION ITEMS cont.

Motion by Supervisor Rhine to Accept the Presented Exhibits 1-12 for the Conditional Use Hearing and continue the Hearing until the next BOS meeting which will take place on Wednesday, August 9, 2023, at 7:00 PM.; second by Supervisor Hoover. Motion was unanimous.

Police Department– Chief Sutcliffe

Police report for June 2023.

By consensus the Board Authorized changing of the Township’s Building sign.

Adjournment

Noting the conclusion of current business, Supervisor Hoover moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. Motion was unanimous.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors