

**South Annville Township, Lebanon County  
Board of Supervisors Meeting  
1036 Horseshoe Pike  
Lebanon, PA 17042**

**Minutes 09/13/2017**

Dale Hoover, Chairman

Chester Horst, Vice Chairman

John Harrell, Supervisor

**Meeting No. 09 of 2017**

Donald Umberger, Twp. Manager

Ben Sutcliffe, Police Department

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The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, Chester Horst, John Harrell, Donald Umberger, Jeanette Henning, Jim Caldwell and Brian O'Neil of Rettew Associates, Chief Sutcliffe, Ed Kreider, Ed Fogelsanger and others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

**Minutes of August 2017**

Motion to approve the minutes of the Board of Supervisors Meeting for August made by Supervisor Horst; second by Supervisor Harrell; motion passed 3-0.

**Treasurers' Report-** The Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Harrell; second by Supervisor Horst; motion passed 3-0.

**Engineers' Report**

MS-4 Permit- The Permit Application will be sent to DEP by Friday, September 15<sup>th</sup>.

537 Plan-Donald Umberger and Jim Caldwell will attend South Londonderry's township meeting in October to answer any questions SL's Authority might have. A municipal agreement can be approved in order for Jim to include it in his report to DEP.

Bids for Killinger Road Bridge repair-Brian O'Neil presented five bids with NuPump Corporation's bid of \$18,600 coming in as the lowest bid.

Wilson Contractor will continue to provide bridge inspections for SA Township.

Donald Umberger will send information to Ron Fouche of South Londonderry Township for cost sharing.

**Managers' Report**

MS-4 education material has been placed on the Township's website and price quotes from Kwick Press were presented. Supervisors instructed Township Manager to include the printed material quote in the 2018 budget.

Concerns for soil transportation by Garman Developers resulted in Donald Umberger being instructed to inform Garman Developers by letter that the preferred route to be Lancaster Street to Louser Road to Route #943 to Reigerts to Lancaster Street to the Mayapple Development.

Letters for the Joint Leaf Pick-Up Program with Annville Township have been sent.

Price for increasing the Township's Treasure's Bond to \$800,000 is \$53.00.

The relocated Killinger Road dedication finalization needed additional research; dedication was postponed until issue is resolved.

Repairs to the bridge located on Louser Road will continue to be made by Ed Kreider Paving.

Louser Road Bridge repair costs will be included in the 2018 Township Budget.

**Manager's Report continued**

Donald Umberger was instructed to have Josele Cleary/Township Solicitor propose a Township Wireless Communication ordinance.

Jeanette Henning gave an update on the classes she attended as part of the 2017 PA Procurement Expo & Forum. She thanked Supervisors and Donald for the opportunity to advance her knowledge on the COSTARS purchasing program.

The Township will continue to use PIRMA for the Township's liability insurance carrier.

**ACTION ITEMS**

Motion by Supervisor Harrell to accept NuPump Corporation's bid of \$18,600-Bridge Repair; seconded by Supervisor Horst. Motion passed 3-0.

Godon Sheetz presented a subdivision plan for the Cranzy property. After presentation Supervisors had questions, Supervisor Hoover moved to table the vote until the October meeting; second by Supervisor Harrell. Motion passed 3-0.

Motion by Supervisor Harrell to have SAT Solicitor/Josele to amend Sign Ordinance to address wall signs and advertise ordinance for hearing and possible adoption at the October meeting; second by Supervisor Horst. Motion passed 3-0.

**Citizens/Public Comments- None**

**Police Department- Chief Sutcliffe**

Police Report for August 2017 which is attached.

**Adjournment**

Noting the conclusion of current business, Supervisor Horst moved; second by Supervisor Hoover a motion to pay bills and adjourn. Motion passed 3-0.

Respectfully Submitted:

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Donald Umberger, Township Manager  
Secretary/Treasurer, South Annville Township

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Dale Hoover, Chairperson  
Board of Supervisors