

**South Annville Township, Lebanon County**  
**Board of Supervisors Meeting**  
**1036 Horseshoe Pike**  
**Lebanon, PA 17042**

**Minutes 10/12/2022**

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department-Chief

Garry Rhine, Supervisor

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The meeting was called to order by Supervisor Harrell at 7:00 P.M. Present were John Harrell, Garry Rhine, Jeanette Henning, Chief Sutcliffe, Jim Caldwell and Allison Garner of Rettew Engineering, Ed Kreider, Ed Fogelsanger-SAT GLRA Representative, Gordon Sheetz, Stephanie Butler of the SAT Planning Department. And others. Chairman Hoover was excused.

The meeting opened with the Pledge of Allegiance and a moment of silence.

**Minutes of October 12, 2022**- Motion to approve the minutes of the Board of Supervisors Meeting for August was made by Supervisor Rhine; second by Supervisor Harrell. Motion was unanimous.

**Treasurer's Report**-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Treasury report fund totals/ financial report. Motion to accept the Treasurer's Report was made by Supervisor Harrell; second by Supervisor Rhine. Motion was unanimous.

**Citizens/Public Comment**- Philip Snavelly, Chief of the Annville/Cleona Fire Company presented the Supervisors with the status of volunteer retention methods along with the good news that an applied for grant from Casino monies will likely be approved. The grant will be for \$25,000.00 and the funds will be used to buy new rescue equipment. Mr. Snavelly reminded all that this week is "Fire Prevention Week". Also, Mr. Snavelly asked the Supervisors to consider raising SAT's financial support to reflect an additional \$10,000.00 for next year.

**Engineer's Report**- Jim Caldwell of Rettew Engineering informed Supervisors of the following routine activities for the past month which included: Completing the MS-4 Permit reports. Completed work on the DHL's Project through the Pre-Construction meeting. Reviewed Garman Builder's Phase III of Bachman Run Street Dedication along with the Preliminary and Phase I Final Plan of the Wynfield Project. Initial review of the Royal Road Project. Work continues with Garman Builders and their Attorney on the Candler Point Project.

**Manager's Report**- Manager, Jeanette Henning informed Supervisors of the following: Peter Wertz, with McNeese Wallace & Nurick, LLC., Attorney for Garman Builders asked Supervisors, Pending Delivery of the Liquid Fuels Tax Agreement and Reimbursement Check of \$1,983.32, to take Conditional Approval of Dedication for The Meadows at Bachman Run-Phase III Streets. A Donation Request from the Dutchman Education Foundation to help Purchase Weight Room Equipment for the A/C Secondary School, a Sensory wall at the Cleona Elementary School and a Climbing wall at the Annville Elementary School. A Request of additional financial support from Travis Haak, Chief of the Mt. Gretna Fire Department, for the Purchase of a new Fire Truck. Chief Haak gave Supervisors the status of volunteers and thanked Supervisors for their continued support. Act 57 of 2022 which addresses Property Tax Penalty Waiver Provisions needs to be addressed by passing a Resolution. Allison Garner of Rettew Engineering has been working on updating the SAT's MS-4 Permit which includes the requirement to have a Pet Waste Ordinance. To comply with this requirement an Amendment would need to be added to an existing Chapter (2) which is Animals stating that you need to pick up after your pets. The Amendment will need to be advertised for possible Adoption at the December Meeting. The winning bid (Municibid) for the sale of the 2012 Dodge Charger is \$3,600.00. Jonestown Bank and Trust have offered Special Certificate of Deposit Rates along with current CD rates for review. The current name on the SAT's credit card is Donald Umberger. With the passing of Mr. Umberger, the card will need to undergo a name change. At the October Sixth Supervisors Convention, held at the Lebanon Expo Center, Representatives of the Convention gave a moving tribute to the late Donald Umberger for his Fifty plus years of service and dedication to the Township. A Hearing for Special Exemption for Fontana Realty II, LLC. is scheduled for October the Twenty-Seventh. The Fireman's Relief checks along with the Township's annual donation checks are ready for signatures. 911 Rapid Response extended an invitation to attend their Grand Opening of the Vengeant Business. The 2023 Budget is in the process of being finalized for Adoption at the November BOS's meeting. Matthew Padron of the Commonwealth Companies invited comments on the Proposed Carmany Place Apartments.

### **ACTION ITEMS**

Motion by Supervisor Rhine to Conditionally accept the offer of Dedication for Phase III of Bachman Run, subject to the Applicant delivering all outstanding documentation in a form that is acceptable to the Township with the condition that the Township does not assume any responsibility until all documents are recorded and duly processed. Also Authorize the appropriate Township Official to Execute the Documents; second by Supervisor Harrell. Motion was unanimous.

Motion by Supervisor Rhine to Adopt Resolution #10-12-22 (Property Tax Penalty Waiver Provisions); second by Supervisor Harrell. Motion was unanimous.

Motion by Supervisor Harrell to Authorize Township Solicitor, Josele Cleary to Advertise the Amendment to the Animal Waste Ordinance; second by Supervisor Rhine. Motion was unanimous.

Motion by Supervisor Harrell to Accept the winning bid of \$3,600.00 for the Sale of the 2012 Dodge Charger.; second by Supervisor Rhine. Motion was unanimous.

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Motion by Supervisor Rhine to Authorize Chief Sutcliffe to Sign the Title for the 2012 Dodge Charger.; second by Supervisor Harrell. Motion was unanimous.

Motion by Supervisor Harrell to Authorize Changing the name on the Township's Credit Card from Donald H. Umberger to Jeanette Henning, Township Manager/Secretary and Treasurer.; seconded by Supervisor Rhine. Motion was unanimous.

**Police Department**– Chief Sutcliffe  
Police report for September 2022.

**Adjournment**

Noting the conclusion of current business, Supervisor Rhine moved; second by Supervisor Harrell a motion to pay bills and adjourn. Motion was unanimous.

Respectfully Submitted:

Jeanette Henning, Township Manager  
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairman  
Board of Supervisors